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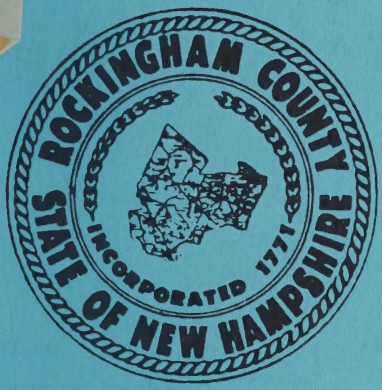

Rockingham County New Hampshire Annual Report

1985

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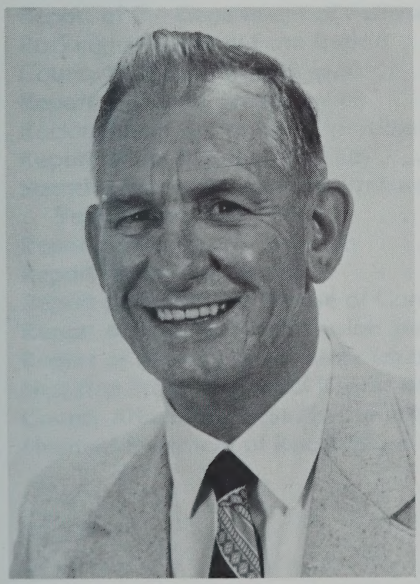
This 1985 Annual Report is Dedicated to the Memory of

Honorable Geraldine Bangs



Honorable Warren Ames

Honorable Leander W. Burdick

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DISTRICT 1
JOHN C. DRISCOLL, CLERK, PORTSMOUTH OFFICE

East Kingston	Greenland	Hampton	Hampton Falls
Kensington	New Castle	Newington	Newton
North Hampton	Portsmouth	Rye	Seabrook
South Hampton	Stratham		

DISTRICT 2
HELEN F. WILSON, VICE CHAIRMAN, BRENTWOOD OFFICE

Atkinson	Auburn	Brentwood	Candia
Chester	Danville	Deerfield	Epping
Exeter	Fremont	Hampstead	Kingston
Newfields	Newmarket	Northwood	Nottingham
Plaistow	Raymond	Sandown	

DISTRICT 3
ERNEST P. BARKA, CHAIRMAN, DERRY OFFICE

Derry	Londonderry	Salem	Windham

TREASURER
CLARKE R. CHANDLER, EXETER

COUNTY ATTORNEY
STEPHEN J. C. WOODS

CLERK OF SUPERIOR COURT
RAYMOND W. TAYLOR, HAMPTON

HIGH SHERIFF
CHARLES F. VETTER, NORTH HAMPTON

JUDGE OF PROBATE
JOHN R. MAHER, PORTSMOUTH

REGISTER OF DEEDS
EDITH E. HOLLAND, EXETER

REGISTER OF PROBATE
EDWARD J. HOWARD, KINGSTON

REPRESENTATIVES TO GENERAL COURT

DISTRICT 1
(Northwood)

Robert A. Johnson

DISTRICT 2
(Deerfield, Nottingham)

John L. Sherburne

DISTRICT 3
(Candia)

Russell G. Seward

DISTRICT 4
(Candia, Deerfield, Nottingham)

Roger C. King

DISTRICT 5
(Auburn, Chester, Sandown)

Richardson D. Benton
Harry E. Flanders
Henry E. Wells

DISTRICT 6
(Epping, Raymond)

John Hoar, Jr.
Stephen Sloan
Margaret A. Case
Calvin Warburton

DISTRICT 7
(Derry)

Janet M. Conroy
Benjamin C. Newell
Phyllis H. Katsakiores
George N. Katsakiores
Virginia K. Lovejoy
Conrad L. Quimby

DISTRICT 8
(Atkinson)

Natalie S. Flanagan
Raymond H. Gourdeau

DISTRICT 9
(Hampstead, Plaistow)

Alfred Ellyson
Peter M. Simon
Annie Mae Schwaner
Richard L. Haynes

DISTRICT 10
(Kingston, Newton)

Vincent J. Palumbo
David A. Welch

DISTRICT 11
(Brentwood, Danville, Fremont)

Gertrude I. Butler
William McCain

DISTRICT 12
(Newmarket)

Patti Blanchette
Elizabeth M. Popov

DISTRICT 13
(Exeter, Newfields)

Robert R. Blaisdell
Thomas U. Gage
John J. Kane
J. Arthur Tufts
Harold F. Magoon

DISTRICT 14
(Seabrook)

Charles H. Felch, Sr.
Joseph F. Titone

DISTRICT 15
(East Kingston, Kensington, South Hampton)

James R. Rosencrantz

DISTRICT 16
(East Kingston, Kensington, Seabrook, South Hampton

Benjamin E. Moore

DISTRICT 17
(Hampton, Hampton Falls)

Beverly A. Hollingworth
Kenneth W. Malcolm
Ednapearl F. Parr
Roberta C. Pevear
E. Jane Walker

DISTRICT 18
(New Castle, North Hampton, Rye)

Robert B. Goss
Elizabeth A. Greene
Thomas Longworth
Douglas R. Woodward

DISTRICT 19
(Greenland, Stratham)

Merino Romoli, Jr.
W. Douglas Scamman, Jr.

DISTRICT 20
(Salem)

Michael F. Champoux
Victor E. Emanuelson
Lynn Joslyn
Carol Nagel
Elsie Vartanian
Marilyn R. Campbell
Beverly A. Gage
Bert H. Ford
Donna P. Sytek
Bernard J. Raynowska

DISTRICT 21
(Windham)

Ada L. Mace
Patricia M. Skinner

DISTRICT 22
(Salem, Windham)

Robert P. Mason, Jr.

DISTRICT 23
(Londonderry)

William P. Boucher
Rowland H. Schmidtchen
Betsy McKinney
Robert H. Day
Matthew M. Sochalski
Vicki Lynn Stachowske

DISTRICT 24
(Portsmouth - Wards 1 & 6)

Rick G. Newman
Laura C. Pantelakos

DISTRICT 25
(Portsmouth - Wards 2 & 5)

Elaine S. Krasker
Patricia Sanderson
John E. Splaine
Charles L. Vaughn

DISTRICT 26
(Portsmouth - Wards 3 & 4, Newington)

Mary Ann N. Blanchard
Lawrence A. Chase, Jr.
Alberta Z. Clay
Thomas P. Connors, Sr.
Joseph A. MacDonald
Norman Rogers

ROCKINGHAM COUNTY
1986 ADOPTED BUDGET

Appropriations:		
Commissioners:	$	172,511
General Government:		
Auditor		16,000
Computer Software		15,000
NACO Dues		7,606
Insurance		100,000
Revenue Sharing Ads		500
Accrued Liability		35,000
Interest on Temporary Loan		536,436
Interest on Bonds & Notes		174,000
Payment on Bonds & Notes		350,000
Legal Fees		12,000
Personnel		33,899
Maintenance		1,226,054
Rockingham Nursing Home		8,588,216
Treasurer & Deputy		19,667
County Attorney		395,113
Register of Deeds		539,471
Sheriff Department (R.S.-12,000)		1,019,215
Medical Examiner		36,300
Public Assistance:		
Grants		24,000
Board & Care Children		700,000
Old Age Assistance		3,674,340
County Specials:		
County Farm		10,500
Rockingham Nursing Home		33,000
Sheriff Department		15,260
Register of Deeds		5,791
Jail		9,941
Revenue Sharing:		
Rockingham Nursing Home		28,208
County Farm		6,500
Sheriff Department		69,500
Register of Deeds		88,735
County Attorney		20,304
Maintenance		22,500
Non-County Specials:		
R.C. Conservation District		36,680
A Safe Place		20,000
Area Homemaker Home Health Aide		38,000

Great Bay School & Training Center	12,000
Derry Visiting Nurses Association	36,000
R.C. Family Planning Program	20,000
Interstate Emergency Unit	3,000
Retired Senior Volunteer Program	12,000
R.C. Child Care Association	45,500
R.C. Child & Family Services	15,000
Newmarket Regional Health Center	15,552
R.C. Nutrition Program	28,500
Women's Resource Center	5,000
Rockingham Planning Commission	25,000
County Jail	1,655,477
County Farm	168,994
County Extension Service	241,573
Delegation	22 ,234
GRAND TOTAL:	$ 20,386,077

Estimated Revenues:

Superior Court	$ 129,000
Register of Deeds	1,100,000
Sheriff Department	300,000
Maintenance	545,680
Commissioners	2,400
County Home	6,994,249
County Jail	50,000
County Farm	125,000
Interest Earned	500,000
Board & Care Children	5,000
Unemployment Insurance Reimb.	20,000
Revenue Sharing Funds	247,747
Personnel	23,730
Grants	24,000
R.C. Conservation District	3,500
Net Budget Surplus	1,644,502
(Encumbered Funds-382, 436.)	
GRAND TOTAL:	$ 11,714,808

Amount necessary to be raised by County Taxes: $ 8,671,269

PUBLIC HEARING ON REVENUE SHARING

Rockingham County Nursing Home
Brentwood, New Hampshire
January 21, 1985

A Public Hearing on Revenue Sharing was held this date at 7:00 P.M. in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Mr. Charles F. Vetter, High Sheriff of Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mrs. Nancy Lang, Administrative Assistant to the Administrator, Rockingham County Nursing Home; Mr. Gregory Gingereau, Director, Rockingham County Adult Medical Day Care Program; Mrs. Edith E. Holland, Register of Deeds for Rockingham County; Mrs. Elizabeth Luce of the Rockingham County Registry of Deeds; Mrs. Wendy Lombardo, Director Occupational Therapy Department, Rockingham County Nursing Home; Mrs. Louise Haley, Executive Housekeeper, Rockingham County Nursing Home Housekeeping Department; Carrolle A. Hueter, Secretary to the Rockingham County Commissioners/Rockingham County Delegation; Representative Vincent J. Palumbo, Vice Chairman, Executive Committee; Representative Patricia M. Skinner, Chairman, Executive Committee; Representative Natalie S. Flanagan, Chairman, Rockingham County Delegation; Representative John J. Kane, member, Revenue Sharing Sub-Committee; Representative Harold Magoon, member, Revenue Sharing Sub-Committee; Representative Robert Blaisdell, Chairman, Revenue Sharing Sub-Committee; Representative Raymond Gourdeau, member, Revenue Sharing Sub-Committee and Mr. Robert Skinner of Windham, New Hampshire.

The meeting commenced at 7:05 P.M. with Chairman Barka noting the requests for Revenue Sharing monies for calendar year 1985 from the various departments. Copies of these requests were distributed for review and examination.

The Registry of Deeds requests were reviewed first, with Mrs. Edith E. Holland, Register, speaking to these requests. Mrs. Holland carefully reviewed all twelve (12) items requested, totalling $81,472.00 in requests. Representative Blaisdell, as well as other Revenue Sharing Sub-Committee members, questioned the need of some of the items, and asked what they and where they would be used in her office. Mrs. Holland explained what each item would do, and where it would be located in her office.

Representative Blaisdell pointed out that the majority of his sub-committee was present at this Revenue Sharing Public Hearing, so that when his committee met, they would know first hand what the requests were. It was requested at this

time that since Elected Officials and/or department heads were not instructed to attend this Revenue Sharing Sub-Committee Meeting, they be in attendance to speak to their requests, to better inform the other members of the sub-committee, who were not present on January 21, 1985. He noted that the meeting would be held in the Jail/House of Correction Conference Room.

The Rockingham County Sheriff's Department Revenue Sharing Requests were then reviewed. Sheriff Charles Vetter spoke to these requests, noting that four (4) items could be deleted from that list, stating the following items to be deleted: Two new paging encoders at a price of $2,400.00; Computer for dispatch center at a price of $3,500.00; A portable video cassette recorder & color camera at a price of $2,000.00 and Five pagers at a price of $1,500.00. Sheriff Vetter advised that, with these four new deletions, the total of Revenue Sharing requested from the Rockingham County Sheriff's Department would be $98,000.

Representative Magoon questioned the number of cruisers that the Sheriff's Department has and the number that would be traded in, should the request for six (6) new cruisers be approved. Sheriff Vetter stated that six (6) cruisers would be traded in, noting the following: three (3) - 1981 Buicks to be traded ; two (2) - 1980 Buicks to traded; one (1) - 1979 Oldsmobile to be traded. Sheriff Vetter also noted that the Sheriff's Department currently has the following for vehicles: five (5) 1984 Fords; three (3) 1983 Fords; three (3) 1981 Buicks; two (2) 1981 Buicks; one (1) 1979 Oldsmobile; one (1) 1979 Buick; one (1) 1980 Dodge Van; two (2) Ford Vans.

Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home, then spoke with regards to the various requests from the Home. He noted that Administration, Food Services, Housekeeping Department, Occupational Therapy Department, Safety Department, as well as the Rockingham County Adult Medical Day Care Program were requesting various items under Revenue Sharing. Mr. Sturtevant carefully outlines what each request was for and the function it would serve at the Home. He noted that under Housekeeping, the request for the privacy curtain (cubicle) was a three year on-going project. He also explained that the request from the Occupational Therapy Department to replace an electric stove was to replace with a commercial type, since the one in that department is a regular household stove that gets used six (6) days per week. Mr. Sturtevant also spoke to the request from the Safety Department with regards to the request for smoke detectors for residents' bedrooms as required by RSA 153:10 & the State of New Hampshire Fire Marshal's Rules and Regulations. It was the suggestion of Mr. Sturtevant to amend the legislation on such smoke detectors to read: All health care facilities which meet the life safety code requirements. He pointed out the safety precautions already taken at the Rockingham County Nursing Home.

Mr Sturtevant further explained that the request from the Rockingham County Adult Medical Day Care Program for two (2) transportation vans was feasible, in that, he noted, the vehicles currently used are in poor condition. He outlined the condition of the two (2) vehicles currently being used, noting that one, the 1978 Ford has 124,673 miles and travels an average of 127 miles per day. He explained further that this vehicle utilizes a quart of oil per day and has

problems with the linkage. He further noted that the second vehicle, the 1975 Dodge has 137,117 miles and travels an average of 175 miles per day. He noted that this vehicle utilizes a quart of oil per day, also noting that the floor boards are going, the heating system does not work well, the engine raps and there is alot of body rust. The third vehicle, he noted, is a 1976 Dodge Bussette with 139,134 miles and travels approximately 121 miles per day. He stated that this vehicle has problems with the heating system but, out of the three, is in the best condition for its age. He stressed the need for additional transportation for the Rockingham County Adult Medical Day Care Program. He also noted that this program does produce revenue.

Mr. John D. Courtney, Superintendent of the Rockingham County Jail/House of Correction then spoke to his requests for Revenue Sharing. He outlined the need for the six (6) items requested.

It was noted that on one from the County Attorney's Office was present to speak to their request. Representative Blaisdell noted that his committee would speak to Mr. Woods with regards to the three (3) requested items totalling $23,000. for the County Attorneys Office.

Discussion followed with regards to the request from the Commissioners Office for a power supply for the computer located in the Rockingham County Commissioners Office. It was noted that this power supply was the same type requested by the Rockingham County Nursing Home for their computer at a price of $10,000. Mr. Sturtevant spoke to recent problems that the Rockingham County Nursing Home (Bookkeeping Department) have experienced as a result of recent storms and other instances that interrupts the power supply going to the computers in the Commissioners Office as well as the Bookkeeping Office in the Nursing Home. He explained further that, with these power supplies as a back-up, the machinery in question would not have the problems that are now being experienced when there is a power outage.

There was brief discussion with regards to the request from the Rockingham County Farm with regards to a fertilizer spreader in the amount of $3,000. It was noted that Mr. Bartlett would be invited to attend the meeting of the Revenue Sharing Sub-Committee to better explain this request and what it would do for the farm.

There being no further business to come before the meeting, the Chairman of the Board of Commissioners adjourned the meeting at 8:03 P.M.

Respectfully submitted,
Carrolle A. Hueter, Secretary
Board of Rockingham County Commissioners

Approved by:
John C. Driscoll, Clerk
Board of Rockingham County Commissioners

EXECUTIVE COMMITTEE MEETING

Rockingham County Nursing Home
Brentwood, New Hampshire
February 2, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Skinner, Wells, Day, Palumbo, Schwaner, Schmidtchen, Pevear, Burdick, Woodward, Case, Flanagan, B. Gage, Vaughn, Sherburne.

OTHER REPRESENTATIVES

Boucher

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Elwood K. Paradis, Supervisor of the Rockingham County Maintenance Department; Mr. Joseph Lowery of Anderson-Nichols; Mr. George Smith of the Rockingham County Commissioners Office; Mr. Pevear of Hampton Falls and Ms. Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners and Rockingham County Delegation.

The meeting commenced at 12:30 P.M. with Representative Beverly Gage, Chairman of the Building Sub-Committee giving a presentation with regards to the proposed additions and renovations to the Rockingham County Nursing Home (Dietary and Laundry Department). She read her report to the Executive Committee, highlighting that the Board of Commissioners did, indeed, meet with the Building Committee in 1981 and expressed their concerns regarding urgent need for additional space in the main kitchen and the critical need to improve the laundry facilities. She noted that in 1982 the Building Committee met again with the Commissioners and the Administrator of the Home for further discussion and an onsite visit of the existing facilities. With continued concerns and discussion in 1983 the Building Committee recommended to the Delegation that it authorize the County Commissioners to obtain an architectural firm for a feasibility study to determine the need, the location of any expansion, equipment needed, and the approximate costs if need found necessary, she stated. She stressed that the Delegation did authorize the expenditure of $10,000. for this purpose. Rep. Gage went on to state that the Commissioners requested proposals from selected architectural firms and after interviews, selected the firm of Anderson/Nichols of Concord, New Hampshire. Representatives of this firm have met throughout 1984 with the administration of the County Home, key department heads, and staff as they conducted their study of the facility and its

equipment. Representative Gage further noted that the conclusions reached by the firm of Anderson/Nichols was that additional space to the kitchen with the relocation of central receiving, storage of dry goods and groceries, butcher shop, and freezers is necessary. It was also concluded that laundry facilities are cramped and require that a method to connect the laundry with the main building of the Home should be developed for safety as well as efficiency. It was noted as a matter of record that the Building Committee was told that at the time of the addition of the Blaisdell Building no additional production space was provided in the kitchen and over the past ten years equipment was added and squeezed into existing space. Much needed freezers were placed in any available space on the ground floor without consideration for efficiency. Bottlenecks currently occur during peak hours of operation throughout the Fernald Basement where the main kitchen and dining facilities are located.

Representative Gage went on to state that, to assist in correcting the problems listed, the architectural firm has suggested that by using the space vacated by the storage area, a corridor could be constructed to connect the two buildings thus segregating clean and soiled linens. The present laundry could be renovated to segregate clean and soiled linens and by the relocation of the personals (residents) laundry, press area, and folding room, thus additional room would be freed up to allow adequate space within the main laundry. Plans call for the relocation of the linen and sewing rooms to the former stock room along with the folding room. It was noted that this would consolidate the operation and meet the needs of the Home. She noted that the report, as presented, estimated the cost of this project not to exceed $2,000,000.

Mr. Lowery of Anderson/Nichols spoke regarding the proposed renovations and additions as outlined in the report given by Representative Gage. He then reviewed, with the assistance of schematic drawings of the areas in question, the present space allocations of the laundry and Dietary Department, as well as what is proposed for these two areas. Several questions were raised and answered with regards to the proposal.

Rep. Blanchard spoke to her concerns with regards to the bond issue proposed for these plans and whether or not they included the purchase of a smoke house for the Rockingham County Farm from this total. Rep. Blanchard was told that these plans did, in no way, include the plans for a smoke house for the Rockingham County Farm. More discussion followed whereby Representative Beverly Gage moved, duly seconded by Representative Blanchard that the Executive Committee of the Rockingham County Delegation authorize the Board of Rockingham County Commissioners to expend an additional $43,000.00 for plans and design development phase for the proposed renovations and addition to the kitchen and laundry facilities at the Rockingham County Nursing Home. A roll call was requested. The Clerk called the roll and the following responded: YEAS: Skinner, Wells, Day, Palumbo, Schwaner, Schmidtchen, Pevear, Burdick, Woodward, Case, Flanagan, B. Gage, Vaughn and Sherburne. NAYS: -0-. The Chairman declared that it was a vote unanimously in the affirmative. It was noted as a matter of record that the Chairman, Vice Chairman and Clerk of the Delegation, having the authority to cast votes, all voted in the affirmative.

Chairman Skinner noted that the Public Hearing on the Rockingham County budget as well as the proposed bond issue, would commence at 1:30 P.M. in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire.

At this time, Rep. Woodward spoke briefly with regards to the workings of the Salary Sub-Committee. Rep. Case, Liason Member to the Salary Sub-Committee spoke with regards to the concerns expressed by Rep. Blanchard concerning the Touche-Ross study. She questioned how this report would be implemented. Rep. Palumbo, for the benefit of Rep. Case, outlined the format of the evaluation process for employees of Rockingham County. He explained that the evaluations go to a committee to review them, stressing that the system has been totally re-vamped. Rep. Palumbo spoke to the new method of steps and the implementation of them for county employees. He stated that the current scale consists of 10 steps which will change to 20 steps, in accordance with the Touche-Ross study. He also noted that the 12 grade levels will be changed to 13 grades. He stressed that, in accordance with the Touche-Ross study, there will be a proposed 4% wage adjustment overall with county employees, emphasizing that it will not be a 4% across the board. Rep. Palumbo further explained the method of merit increases for county employees, as opposed to the old procedure. He stressed the difference between merit and step increases. He also noted that the Touche-Ross report showed many similarities in wage scales as what is currently being practiced.

Representative Ednapearl F. Parr, Chairman, Salary Sub-Committee, then distributed copies of her report to the Executive Board. Rep. Parr noted that her sub-committee met on Saturday in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire. She noted that as a result of her sub-committee meeting, the sub-committee voted that the Salary Sub-Committee accept the 4% average wage scale adjustment and the 0 to 6% productivity merit system as recommended by the Commissioners effective the first payroll in March of each year. The vote on this motion, she noted, was unanimous in the affirmative. Rep. Parr explained what the 4% average means, as the higher salaried employees receive less than 3%. It was noted that Step I now receives $3.77 per hour, and the Touche-Ross plans $4.70 per hour or a 20% increase in the first step. She noted the following: Step II $4.02 to $4.70 or 15% increase; Step III - $4.29 to 4.70 or 9% increase; Step IV - $4.57 to 4.89 or a 7% increase; Step V - $4.86 to $5.09 or less than a 5% increase; Step VI - $5.09 to $5.29 or less than 4% increase; Step VIII - $5.34 to $5.62 or a 5% increase. The top grade - $16.87 to $17.36 or a 2.9% increase. She noted that this position is salaried and the employee is paid for a 40 hour week but is on duty 24 hours and spends a great deal more time here than the 40 hours. Rep. Palumbo stressed that the full Touche-Ross report has not been implemented in an effort to save money.

There being no further business to come before the meeting, Chairman Skinner asked for a motion to adjourn the meeting. It was noted prior to the adjournment of the meeting that the Executive Committee would meet on

Friday, February 8, 1985 at 9:00 A.M. to receive recommendations from the various sub-committees with regards to their recommendations for the 1985 Rockingham County budget. A motion was then made by Representative Case, duly seconded by Representative B. Gage to adjourn the meeting. This motion was so voted unanimously in the affirmative at 1:12 P.M.

Respectfully submitted,
Representative Annie Mae Schwaner, Clerk
Rockingham County Delegation

PUBLIC HEARING ON THE ROCKINGHAM COUNTY BUDGET - 1985 AND BOND ISSUANCE FOR 1985 FOR THE RENOVATIONS AND ADDITIONS TO THE ROCKINGHAM COUNTY NURSING HOME

February 2, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Blanchard, Pevear, Vaughn, Woodward, Case, T. Gage, Palumbo, Sherburne, Wells, Day, B. Gage, Nagel, Schmidtchen, Skinner.

OTHER HONORABLE REPRESENTATIVES

Walker, Sanderson, Lovejoy, P. Katsakiores, G. Katsakiores, Bangs, Popov, Warburton, Benton, Boucher, Ellyson, Blanchette, Tufts, Sloan, Parr, McCain, Butler, Malcolm, Newell, Longworth, Goss, Rogers, Raynowska, Splaine, Kane, Blaisdell, Magoon, Stachowski.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; High Sheriff Charles F. Vetter; Mrs. Edith E. Holland, Register of Deeds for Rockingham County; Mrs. Lynn Garland of the Rockingham County Cooperative Extension Service; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockinghom County; Mr. William Vahey, Chief, Brentwood Police Department; Mr. Robert Tiffany of the Rockingham County Sheriff's Department; Mr. Elwood K. Paradis, Supervisor of the Rockingham County Maintenance Department; Ms. Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners and Rockingham County Delegation; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Juanita Elliot of the Rockingham County Maintenance Department; Mr. Stephen J.C. Woods, Esq., Rockingham County Attorney; Mrs. Louise Haley, Executive Housekeeper of the Rockingham County Nursing Home; Mrs. Debra Peru-Hermans, Executive Director, Rockingham County Nutrition Program; Mr. Milton Grant, Executive Director, Retired Senior Volunteer Program; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mr. Roy E. Morrisette, Personnel Officer for Rockingham County; Mr. George Smith of the Rockingham County Commissioners Office; Mrs. Nancy Lang, Administrative Assistant to the Nursing Home Director; Mrs. Mary Currier of the Rockingham County Conservation District; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mr. Robert

Bartlett, Rockingham County Farm Manager; Mrs. Marlene Skorupski, Registered Physical Therapist for Rockingham County; Ms. Maggie McKowen of the *Portsmouth Herald;* Mr. Robert Lidner of radio station *WERZ-WMYF;* Ms. Martha James of the *Exeter News-Letter;* Mrs. Lee Ballard, Executive Director, Area Homemaker Home Health Aide; Mr. Ashton Norton, Selectman, Town of Hampton and other interested people of the public.

The Public Hearing commenced at 1:30 P.M. It was noted by Commissioner Driscoll that the budget presented is the most detailed budget in 14 years. He also noted that the budget is up 9% over 1984. At this time, Commissioner Driscoll reviewed the workings of the Unified Court System.

Mr. Ashton Norton, Selectman from the Town of Hampton spoke regarding his feelings that towns should pay for county services on an as needed basis.

Mr. Roy E. Morrissette, Personnel Officer for Rockingham County then spoke with regards to the recent Touche-Ross study which was done. He noted that this study constitutes a 20 step level with 13 grades which would give an average of 4% to the present salaries of employees of Rockingham County. Mr. Morrisette reported that, with this new study, the county is looking for an overall 8% increase in the budgetary process over 1984, which includes the cost of living and merit increases. It was stressed by Mr. Morrisette that the methodiology of the new study is to keep the pay plan of Rockingham County competitive with the cost of living as well as the area wages. A question was raised with regards to the salary proposal submitted by the old Salary Sub-Committee (Rep. Walker's old committee). Mr. Morrisette noted that the Touche-Ross study conducted their own study, and found many comparisons with the study conducted by the Walker Sub-Committee.

Mrs. Judith Mott, a representative of the Employee Advisory Committee, spoke with regards to the fact that the Rockingham County Employee Advisory Committee voted unanimously in favor of the recommendations put forth from the Touche-Ross Study, noting that the Committee felt very comfortable with their recommendations regarding salaries. At this time, Mr. William F. Sturtevant, Administrator of the Rockingham County Nursing Home spoke to the method of the present evaluation system and merit system and the proposed method suggested by Touche-Ross. He spoke to the need of having an evaluation system, and making it work.

At this time, Representative Beverly A. Gage, Chairman of the Building Sub-Committee, spoke to the proposed building renovations and additions to the Rockingham County Nursing Home (Laundry and Dietary Department). She spoke to her committees recommendations, noting that her committee met to discuss the proposed renovations and additions and discussed the expenditure of $10,000. which was authorized by the Delegation in 1983, to obtain an architectural firm for a feasibility study to determine the need, the location of any expansion, equipment needed approximate cost if need found necessary. Rep. Gage explained further that the County Commissioners requested proposals from selected architectural firms, and following extensive interviews, selected the firm of Anderson-Nichols of Concord, New Hampshire. She noted that

representatives of that firm met throughout 1984 with the administration of the County Home, key department heads, and staff as they conducted their study of the facility and its equipment. As a result, they have concluded that renovations and additional space to the kitchen with the relocation of central receiving, storage of dry goods and groceries, butcher shop, and freezers is necessary. They also concluded that laundry facilities are cramped and require renovations to allow for segregation of clean linen from soiled linen and that a method to connect the laundry with the main building of the Home should be developed for safety as well as efficiency. Rep. Gage noted that the Executive Committee met prior to the Public Hearing and voted unanimously to authorize the Board of Rockingham County Commissioners to expend an additional $43,000. for plans and design development phase for the proposed renovations and additions to the kitchen and laundry facilities at the Rockingham County Nursing Home.

At this time, drawing of the proposed renovations and additions were reviewed as well as the position of the County with regards to the proposed bond issuance for such additions and renovations. It was noted that the proposal for a bond issue was brought before the Executive Committee of the Rockingham County Delegation for their review. There being no questions of the architect or of the administration of the Home or Board of Commissioners regarding the proposed renovations and additions and the proposed bond issuance, Chairman Skinner asked if anyone would like to question any of the non-county specials requests submitted. She noted that several agency heads were in the audience, and would probably answer any questions from those inquiring regarding their agency. Mrs. Helen Carr Dixx, Selectwoman from Exeter questioned why these human service agencies requested monies from the County as well as requesting funding from individual towns. Rep. Blanchette, a member of the Human Services Sub-Committee, answered that question, stressing the importance of each agency and who they serve, as wellas the fact that the agencies in question do, if needed, request from individual towns that they serve, as well as request funding from the county because of the financial burden each agency has to experience in order to serve all of Rockingham County. She stressed that towns who really utilize these human service agencies should pay for the services provided, and felt that it was justifiable that the towns who utilize the services of these agencies should pay more for them. Rep. Sloan spoke to some communities being concerned regarding the "double dipping" by some human service agencies at the county level and the local level. He noted that the Town of Raymond mandated that each agency requesting funding from Raymond had to submit their request through a warrant article. He added that this procedure has been carried out, and the town does, indeed, continue to vote funding of these agencies.

A brief explanation of the Women's Resource Center was done. It was noted that this agency basically deals with rape and crisis intervention. It was also noted that this agency shares housing with A Safe Place, although each agency does not overlap in services being provided.

The Rockingham County Conservation District was also discussed. Mr.

Connor explained the services provided by this agency, and their reasons for their request for additional funding for a soils scientist. Several questions were raised as to what the soil scientist position would provide for residents of Rockingham County.

The Rockingham County Child Care Association was then discussed with Ms. Angela Pretty speaking about her agency. She noted that the concept of the Child Care Association is to provide child care services for residents within Rockingham County.

Ms. Jan Harrow of A Safe Place spoke regarding her agency. She noted that her agency has increased its assistance to Rockingham County residents over last year by 47%. She explained what the agency provides, also noting that they do indeed share quarters with the Women's Resource Center.

Mr. Milton Grant from the Retired Senior Volunteer Program spoke about his agency and what they provide to the Rockingham County Nursing Home. He explained that presently, this agency has between 70-75 volunteers who go to the Rockingham County Nursing Home to provide the Home with a varied amount of tasks. He noted that his agency also provided the Home with over 300 lap robes last year which were made by RSVP volunteers for residents of the Home. He added that volunteers from the program are supplied to 32 towns in Rockingham County, adding that volunteers must be over 60 years old. He added that volunteers from the program also assist at schools and at town halls.

Mrs. Lee Ballard, Executive Director of the Area Homemaker Home Health Aide spoke about her agency and what it provides. Mr. David Siress of the Derry Visiting Nurses spoke briefly with regards to what his service provides. He noted that his agency provides services for 9 towns in Rockingham County not serviced by the Area Homemaker Home Health Aide agency.

There being no further questions with regards to the main portion of the budget, the Estimated Revenues were then discussed. Rep. Blaisdell questioned the estimated revenues for the Farm. It was noted by Representatives Sloan and Blaisdell that it appears that there would be a $33,000. deficit in the Farm revenues.

Mr. Robert Tiffany of the Rockingham County Sheriff's Department spoke with regards to the telephone systems at the Rockingham County Administration and Justice Building as well as the Rockingham County Complex. He noted his concerns with regards to the amount of money budgeted in the telephone maintenance budget, stressing that he feels that this line item should be a separate part of the budget process and should include more money than what is currently budgeted. Representative Warburton, Chairman of the Maintenance Department Sub-Committe spoke to the reasons that his sub-committee cut this line item in the budget. Mr. Woods, County Attorney, spoke to his concerns with the telephone system at the Rockingham County Administration and Justice Building. It was his feeling that the present system is inadequate to the needs of the building, stating that problems have always been experienced with regards to

billing procedures. Mr. Tiffany spoke to an on-going problem concerning individualized billing for each department concerning telephone bills. He noted that, after several meetings with the Public Utilties Commission as well as representatives of the AT&T and New England Telephone, separate billings will be done at the Rockingham County Administration and Justice Building for ten (10) individual billing systems.

The Cooperative Extension Service budget was briefly reviewed. Mrs. Garland was available to answer any questions regarding this budget.

There being no further business to come before the Public Hearing, and there being no further questions raised, the Public Hearing was adjourned at 3:30 P.M.

Respectfully submitted,
Ernest P. Barka, Chairman
Board of Rockingham County Commissioners

John C. Driscoll, Clerk
Board of Rockingham County Commissioners

EXECUTIVE COMMITTEE MEETING

Rockingham County Nursing Home
Brentwood, New Hampshire
February 8, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Skinner, Palumbo, Pevear, Schmidtchen, Vaughn, Romoli, Day, Flanagan, Case, Blanchard, Sherburne, Schwaner, Wells, Woodward, B. Gage, Nagel, Burdick.

OTHER HONORABLE REPRESENTATIVES

Butler, Benton, Splaine, Bangs, Ellyson, Newell, Boucher, Campbell, Kane, Sloan, Blanchette.

OTHERS PRESENT

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Mr. Charles F. Vetter, High Sheriff of Rockingham County; Mr. Roy E. Morrisette, Personnel Officer for Rockingham County; Mr. Elwood K. Paradis, Supervisor, Rockingham County Maintenance Department; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mrs. Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mrs. Edith E. Holland, Register of Deeds for Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Ms. Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners and Rockingham County Delegation; Mr. Milton Grant of the Retired Senior Volunteer Program; Mrs. Juanita Elliot of the Rockingham county Maintenance Department; Mrs. Charlene Roche from the Board of Rockingham County Commissioners Office; Mrs. Lynn Garland of the Rockingham County Cooperative Extension Service.

The Chairman, Rep. Skinner opened the meeting at 9:01 A.M. and stated at the beginning of the meeting that the x-officio officers would be allowed to vote with the Executive Committee, as sub-committee chairmen make their recommendations to the Executive Board.

Rep. Warburton, Chairman of the Maintenance Sub-Committee reported regarding his sub-committee recommendations. He noted that his sub-committee recommended the sum of $1,178,000. a reduction of $5,500. for this budget. It was also his sub-committees recommendation that the telephone budget be a separate line item within the Maintenance budget. There were various questions regarding line items of the Maintenance Department budget. It was stated by Rep. Vaughn that it was his desire to see the entire print out, and have an opportunity to review it prior to the Executive Committee meetings.

A question was raised by Rep. Romoli with regards to vehicles to be purchased for the County from Revenue Sharing monies. He questioned why the county purchased used vehicles to utilize, and wondered why the county didn't purchase one new vehicle rather than several used vehicles. Commissioner Wilson spoke to this question, stating that the vehicles in question were utilized in the Rockingham County Adult Medical Day Care Program. She further added that the used vehicles in question were not purchased what-so-ever, but rather, were donated to the program. She noted that the 1985 Revenue Sharing request was for two (2) vehicles to be utilized for the Rockingham County Adult Medical Day Care Program.

Rep. William P. Boucher, Chairman, Farm Sub-Committee, spoke regarding his committees recommendations, and the three (3) meetings which were held to make their recommendations. He reviewed the Farm budget at this time, line item by line item, noting that the seed planter line item within this budget could be reduced if the corn planter is purchased. In summation, Rep. Boucher noted that some revenues are still in the barn, noting that there currently still is hay to be sold and silage as well. Rep. Boucher noted year to date expenses for this department as of 2/1/85 as $158,644.58. He stressed that there are several areas that the Committee as well as all others have to take a long hard look at but stressed that the relationship between the sub-committee, the Board of Rockingham County Commissioners and the farmer is good. He noted that the sub-committee took action on a 4 row corn planter at an estimated cost of $8,400.; a broadcast spreader (mobile type) to be purchased at an estimated cost of $2,900.; the recommendation of the purchase of a smoke house at an estimated cost of $27,663. which includes a cooler. He stressed that this particular cost is economically feasible for the County. He stated that the bottom line recommendation for the Farm budget for 1985 as $168,994.

It was noted for the record that a five (5) year plan for the Rockingham County Farm has been done by the Board of Commissioners, as requested by the Farm Advisory Committee as well as the Farm Sub-Committee. Rep. Boucher spoke to the fact that the Board of Commissioners are working on the budgetary process for the farm, stressing that they will be working with others to coordinate this effort. Several questions were raised as to the line items within the farm budget and what they will be utilized for. Rep. Sherburne questioned why there has been no increase in the farm budget for the fertilization of the hay fields. Rep. Boucher noted that this line item has been increased for this purpose.

Rep. Richardson Benton reported with regards to the Treasurer and Deputy Treasurer budget for 1985. He explained that his sub-committee met on January 26, 1985 with the Treasurer and discussed this proposed budget at length. He noted that the Treasurer, as authorized by the Board of Rockingham County Commissioners, did borrow in anticipation of taxes, stating that the County of Rockingham received a 5.33% rate on ten million dollars, further noting that the Treasurer re-invested this money (nine million of it) at a rate of 5.27%, noting a 2.94% profit. Rep. Benton stated that it was the sub-committee's recommendation that the Deputy Treasurers salary be increased an additional

$200.00 He noted that the sub-committee recommended the sum of $13,604.00 for the Treasurer and Deputy Treasurer budget for 1985 and a $15,000.00 budget for Auditors. Rep. Vaughn questioned travel reimbursements for the Treasurer and Deputy Treasurer. A question was raised with regards to the salary of the Treasurer and whether or not the position is a full-time or part-time position. It was noted that the Treasurer of Rockingham County has a full time position at a banking firm, thereby utilizing his time as Treasurer for Rockingham County on a part-time basis.

Rep. Campbell reported regarding the Rockingham County Cooperative Extension Service budget for 1985 and her sub-committee's recommendations. She explained that the salaries for the Cooperative Extension Service are set by the University of New Hampshire. She did note for the record that there were some decreases in workers compensation, noting that this department was down $430.00 in this area. Rep. Campbell reported that the new telephone system is in place at the Cooperative Extension Service, stressing that they are experiencing some problems with the new system. She also explained that there is a new line item within this budget in the amount of $1,000. for resource people (program expenses). She also noted that the Cooperative Extension Service pays all their own expenses, stressing that no accounts payables are done through the Commissioners Office. She also stressed that the Cooperative Extension Service returned some funds to the general budget, due to the fact that some monies were not expended by this department. Rep. Vaughn questioned the impact it would have on the Rockingham County budget is the Cooperative Extension Service were dropped, as well as the impact that it would have on the residents of Rockingham County. Rep. Campbell answered this by stating that it would be very devastating to residents of Rockingham County should this occur. Rep. Vaughn outlined his concepts about cuts in the budgetary process.

Rep. Stephen Sloan reviewed his sub-committee's recommendations for the Registry of Deeds. He noted that there have been increases within this budget over the past two years, stating that it is growing, stressing that this department received nearly 1 million dollars in receipts in 1984. He also noted that his sub-committee approved the recommendations set forth for salaries, as recommended by the Commissioners. Rep. Sloan noted that office expenses and telephone expenses have increased within the 1985 budget. At this time, he also reviewed the Revenue Sharing requests submitted by the Registry of Deeds. Mrs. Edith E. Holland, Register of Deeds for Rockingham County, outlined the fact that she cut some projects within her department, which reflects some cuts in machine supplies and expenses from the sub-committee recommendation and Commissioners recommendations. Rep. Blanchard questioned regular expenses and capital expenses. Rep. Sloan noted that office expenses such as machine contracts and office items were justifiable expenses within that budget, stressing that revenue sharing expenses were capital expenses.

Rep. Nagel reported with regards to the Commissioners budget. She noted that the sub-committee met and reviewed this budget in length. She explained that the Commissioners staff has increased to five (5) full-time employees. She noted that the half-time person employed within the last years budget has been increased to full-time within the 1985 budget. It was also noted that the other additional employee was brought over from the Jail/House of Correction, where they worked, to work with the bookkeeping staff with regards to the new computerization of the Commissioners Office, their line of expertise. Rep. Vaughn questioned the need for the purchase of law books for the Commissioners Office. Commissioner Driscoll explained the need for this line item, stating that the Commissioners use these books for reference every single working day. He also noted that included within this line item is monies for the purchase of session laws, house bills and senate bills. It was noted that the Commissioners Sub-Committee recommended the sum of $183,890. for the 1985 budget of the Commissioners.

Rep. Ellyson then discussed the County Attorney/Medical Examiner budget. He noted that sub-committee recommendation of $326,233.39, which reflects a little more than what the Commissioners proposed. Rep. Ellyson noted that recommended payroll expenses of $32,469. At this time, he reviewed each line item with the Executive Committee, as recommended by his sub-committee. Due to the fact that there appeared to be discrepencies with the figures submitted by Rep. Ellyson to the Commissioners Office and the figures that Rep. Ellyson reviewed at the days proceedings, after many changes and corrections to the figures submitted, the sub-committee recommendation from the County Attorney/Medical Examiner was $308,172. (County Attorney budget only). Rep. Ellyson reviewed the Medical Examiner budget as well, as per his sub-committee recommendations. Again, there appeared to be discrepancies with the figures that he submitted to the Commissioners Office and what he reviewed.

At this time in the meeting Rep. Butler, Chairman of the Special Budget Request Sub-Committee reviewed her sub-committee's recommendations. Rep. Blanchette then reviewed the work done by the Human Services Sub-Committee and their recommendations that they put forth. The following was noted: Rockingham County Conservation District - $42,680.; A Safe Place - $20,000.; Great Bay School and Training Center - $11,000.; Derry Visiting Nurses - $35,000.; Family Planning - $15,000.; Fire Emergency Unit - $1,500.; Retired Senior Volunteer Program - $11,500.; Child Care Association - $41,000.; Child and Family Services - $15,000.; Newmarket Regional Health Center - $13,886.; Rockingham County Nutrition Program - $26,500.; Pease Youth Services Camp - $7,500. (conditional); Women's Resource Center - $8,500. Rep. Butler stressed that her committee did give conditional funding to the Pease Youth Services Camp noting that they presently do not have a place available for the camp. She noted that total sub-committee recommendation of $285,066. for human services.

The Registry of Probate budget was discussed briefly. It was stated that this budget reflected figures which were basically court expenses. It was also noted that the State would take care of all other costs pertaining to this budget. Disscussion ensued with regards to the costs of the Superior Court and its effects on Rockingham County (budgetary impact).

Rep. Woodward then reviewed his sub-committee's recommendations with regards to the Sheriff's Department. He reviewed the line item for gasoline, noting that his committee felt that there would be a decline in fuel prices. He also noted that his sub-committee did, indeed, meet with the High Sheriff and his administrative assistant. As a result of the meeting, Rep. Woodward noted that it was the recommendation of his sub-committee to trim this budget by 6% over 1984. He stated that, through his sub-committee's conversations with the High Sheriff, it was felt that if the committee made this blanket cut, it would be left up to the discretion of the High Sheriff to make the cuts in the appropriate places within his budget. A question was raised with regards to the security alarm systems currently hooked up to the dispatch center of the Rockingham County Sheriff's Department and the procedure of monitoring them. Rep. Vaughn spoke about the sub-committee's recommendations with regards to separating civil deputies from criminal deputies, denoting the costs involved for both sections. He stressed that it was the sub-committees recommendations that these costs could be denoted, but felt that no substantial figures were available at the time the committee met with the High Sheriff. He felt that the High Sheriff should and could provide these figures. Sheriff Vetter spoke to his meeting with the sub-committee, and read his proposed version of cuts to be made to his budget, as per the recommendations of his sub-committee. He suggested that cuts could be made in the following areas of his budget: cut baliff ($10,400.); cut gasoline to $3,400.; cruiser maintenance to $8,150. and travel and extradition $2,500., making a total reduction of $17,900. within his budget. He noted that the new bottom line would be $1,001,655. which would be substantially more than what the sub-committee recommended with a cut of 6% from what was originally proposed for this budget for 1985.

The meeting then recessed at 12:10 for lunch. The meeting reconvened at 1:00 P.M. to continue with the business of the day. At this time, Rep. Beverly Gage moved, duly seconded by Representative Vaughn that the Executive Committee of today (remaining portion thereof) be postponed and further discussion be postponed until complete and accurate figures can be put forth to work with. Rep. B. Gage spoke to her motion, stating that the Executive Committee needs accurate figures to work with before they can make any recommendations to the full Delegation. More discussion followed as to the motion made. It was stated that all of the sub-committee recommendations set forth were called into the Commissioners Office by each individual sub-committee chairman, and was then keyed into the computer for the print out to the Executive Committee. It was stressed that if there is any variation in what was given to the Commissioners Office prior to the Executive Committee, and what was presented at the Executive Committee by sub-committee chairmen, these changes were done by the sub-committee during that period of time. After more discussion, Rep. Romoli moved the question. It was noted that there was no action taken on the motion. The Chairman of the Executive Committee stated that she would ask the Commissioners Office to contact all sub-committee chairmen and re-do the figures submitted, to be provided to Committee

members by Monday. It was decided that the Executive Committee would reconvene at 1:00 P.M. on Monday, February, 11, 1985 to complete Executive Committee business with regards to their recommendations on the 1985 budget.

At this point in the meeting, Rep. Skinner noted that the remainder of the budgetary process would be carried out, whereby Executive Committee members would review the budgets without final votes on Executive Committee recommendations. Rep. B. Gage excused herself from the meeting at this time, and the remainder of the members completed their review, with sub-committee chairmen and department heads.

Revenue Sharing items were then reviewed, as per the recommendation of the Revenue Sharing Sub-Committee. Copies of the Revenue Sharing Sub-Committee recommendations were distributed to those present for their review.

The Superior Court budget was then reviewed briefly. Old Age Assistance, Board and Care of Children and Direct Relief was also reviewed. Also reviewed was Delegation expenses and Insurance.

Rep. Roberta Pevear reviewed the Rockingham County Nursing Home budget for 1985. She gave a complete over-view of this budget and committees recommendations thereof. The Jail/House of Correction budget was also reviewed at this time by Rep. Lovejoy. She gave a complete over-view of this budget and her committee recommendations.

The Estimated Revenues of the proposed 1985 budget were also reviewed. Some discussion was held with regards to Escheat funds. Commissioner Driscoll explained these funds. It was duly decided that the Executive Committee would re-convene their meeting on Monday, February 11, 1985 at 1:00 P.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire and would make their final recommendations to bring before the full Delegation meeting on Saturday, February 16, 1985.

There being no further business to come before the meeting, Rep. Case moved, duly seconded by Rep. Skinner to recess the meeting until February 11, 1985. The motion was so voted unanimously in the affirmative at 3:30 P.M.

Respectfully submitted,
Representative Annie Mae Schwaner, Clerk
Rockingham County Delegation

EXECUTIVE COMMITTEE MEETING

Rockingham County Nursing Home
Brentwood, New Hampshire
February 11, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Schwaner, Palumbo, Woodward, Sherburne, Blanchard, Nagel, Pevear, Wells, Flanagan, Day, T. Gage, Romoli, Vaughn, B. Gage, Schmidtchen, Skinner.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Mr. Charles F. Vetter, High Sheriff of Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Lynn Garland of the Rockingham County Cooperative Extension Service; Mrs. Edith E. Holland, Register of Deeds for Rockingham County; Mr. Stephen J.C. Woods, Esq., Rockingham County Attorney; Mrs. Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mr. Elwood K. Paradis, Supervisor, Rockingham County Maintenance Department; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Ms. Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners and Rockingham County Delegation and Mr. Roy E. Morrisette, Personnel Officer for Rockingham County.

The meeting of the Executive Committee of the Rockingham County Delegation met this date, to re-convene their meeting of Friday, February 8, 1985 to finalize Executive Committee recommendations to bring before the entire Rockingham County Delegation on Saturday, February 16, 1985. The meeting commenced at 1:00 P.M. with the above answering the call of the roll done by the clerk.

At this time, Rep. T. Gage presented the Rockingham County Attorney's budget, as per the recommendation of the sub-committee. He noted that the sub-committee moved to delete the temp. appt. of a synopsis clerk. He gave a sub-total of salaries for that office, as per the recommendations of the sub-committee as $211,143. and a sub-total of the operating budget for this department as $64,800. At this time, Attorney Woods was recognized to speak to his budget with regards to salaries, especially for the position of Assistant County Attorney and Deputy County Attorney. He spoke to the need to obey the statutory scheme, and to create a new position, but rather elevate one assistant county attorney to Deputy County Attorney. He noted that it was his recommendation that the salary of the Deputy County Attorney be $37,039, not

$32,000. as per the recommendation of his sub-committee. At this point, Rep. B. Gage was called upon to give an over-view of the recommendations of elected officials salaries. Rep. Parr, Chairman of the Classified Salary Sub-Committee gave her presentation with regards to the Salary Sub-Committee recommendations, as she presented at the February 8, 1985 meeting of the Executive Committee. She noted that her sub-committee voted to accept a 4% average wage scale adjustment and accept the 0 to 6% productivity merit system as recommended by the Commissioners effective the first payroll in March of each year. Rep. Parr explained what the 4% average means, as the higher salaried employees receive less than 3%. Discussion followed. A motion was then made by Rep. Schmidtchen, seconded by Rep. Palumbo to accept the report of the Classified Salary Sub-Committee as presented by Chairman Parr. The motion was voted in the affirmative.

The Board of Rockingham County Commissioners budget was then discussed. Rep. Schmidtchen was recognized, and moved adoption of $183,890.00 as the Executive Committee recommendation for the Rockingham County Commissioners budget for 1985. This motion was seconded by Rep. Palumbo. Some discussion followed with regards to the position which was funded last year which was part-time, and the reasons for making that position a full-time position within the 1985 budget. More discussion followed whereby Rep. Woodward moved the question. This was seconded by Rep. Case. A call to limit debate was so voted in the affirmative. A call for the vote on the motion to approve $183,890.00 for the Commissioners budget was accepted in the affirmative.

Rep. Wells then moved, duly seconded by Rep. Palumbo to recommend the sum of $427, 132. for an Executive Committee recommendation for Encumbered Funds. The motion was so voted in the affirmative. Rep. Palumbo moved, seconded by Rep. Schmidtchen to recommend the sum of $15,000. for Auditors. The motion was voted in the affirmative. Discussion followed whereby Rep. Woodward moved, duly seconded by Rep. B. Gage to recommend the sum of $1,534,922. for the total of the general government line item as per the print out distributed February 11, 1985. The motion was so voted in the affirmative.

The Rockingham County Maintenance Department budget was then reviewed. Rep. Palumbo moved, duly seconded by Rep. Blanchard to recommend the sum of $1,075,652. for the Maintenance Department budget. Some discussion followed this motion. It was noted that this figure was incorrect on the printout. Mr. Morrisette stated that the sequence in the computer was out of line, thereby making this total budgetary figure $1,178,202. Rep. Palumbo and Rep. Blanchard withdrew their motion and second. A motion was then offered by Rep. Palumbo, seconded by Rep. Woodward to recommend the sum of $1,178,202. for the Maintenance Department budget. More discussion followed. A brief explanation with regards to the breakdown of salary overtime was discussed. Rep. Woodward moved, duly seconded by Rep. Vaughn to limit debate. A call to limit debate was so voted. Rep. Vaughn moved, duly seconded by Rep. Romoli to amend the original motion, to include in the motion that overtime not be included within this budget. Rep. Flanagan stated that it was her

feeling that this sum should remain within this budget. Rep. Schmidtchen suggested that such an amendment could be done in the 1986 budget. After some more discussion, Rep. Vaughn/Romoli withdrew their amendment. A call for the vote on the original motion of $1,178,202. was so voted in the affirmative.

Rep. Woodward then moved, duly seconded by Rep. Sherburne to recommend the sum of $13,604. for the Treasurer/Deputy Treasurer budget. Rep. Blanchard spoke to her feelings, stating that the county should not have to pay for travel reimbursement for the treasurer. More discussion followed whereby Rep. Palumbo/Blanchard moved to reduce the travel reimbursement line item with this budget by $1,300. This motion was so voted in the affirmative. A motion was then made by Rep. Palumbo, seconded by Rep. Woodward to recommend the figure of $12,604. for the Treasurer/Deputy budget for 1985. This motion was voted in the affirmative.

Discussion ensured with regards to the County Attorney budget. Rep. T. Gage moved, seconded by Rep. Blanchard to accept the sub-committee recommendation of $300,978.00 for the County Attorney budget. Rep. T. Gage spoke to his motion, stating the needs of the County Attorney, and what his needs and desires are for the complete operation of this department. He stressed that these desires are essential in the operation of this department. After some discussion, Rep. Palumbo moved, seconded by Rep. Woodward to amend this motion, to make the salaries for this department - $211,143.00; making that total of this budget $308,429. Several questions were raised with regards to the amount expended on law books for this office. Rep. Blanchard questioned why the county pays for the dues for the lawyers to the New Hampshire Bar Association. Commissioner Driscoll explained that this has always been the pratice. After more discussion, Rep. Woodward/Palumbo moved the question. A call to limit debate was recorded in the affirmative. A vote on the amendment was voted in the affirmative (unanimously). A call for the vote on the motion, as amended was voted in the affirmative.

The Registry of Deeds budget was then discussed. Rep. Wells moved, duly seconded by Rep. Woodward to recommend the figure of $465,215. for the Registry of Deeds. Some discussion followed whereby Rep. Woodward/T. Gage moved the question. A call to limit debate was accepted in the affirmative. A vote on the motion was voted unanimously in the affirmative.

Rep. Schmidtchen moved, duly seconded by Rep. Palumbo to recommend the figure of $15,000.00 for the Registry of Probate. This motion was voted in the affirmative. Rep. Woodward then moved, duly seconded by Rep. Vaughn to recommend the figure of $960,586.00 for the Sheriff's Department 1985 budget, as per the recommendations of the Sheriff's Department Sub-Committee. Rep. Woodward spoke to his motion, stating that this figure reflects a reduction in a few line items. Rep. B. Gage questioned the number of employees in the Sheriff's Department. Sheriff Vetter gave a complete breakdown of employees in his department by section. Rep. Patricia Skinner spoke to the fact that there would be another courtroom in session in the Superior Court, which would need the assistance of another bailiff. More discussion followed whereby a call for the vote on the motion was recorded as an affirmative vote. ($960,586.)

Rep. Palumbo moved, duly seconded by Rep. Vaughn to accept the figure of $33,100. for the Medical Examiner budget for 1985. Discussion followed. Rep. Woodward then moved, duly seconded by Rep. Sherburne to amend this motion, to delete $600.00 for a post graduate course from this budget, thereby making the total bottom line of this budget $32,500. A call for the vote on the amendment of $32,500. for Medical Examiner was so voted in the affirmative.

Rep. Palumbo moved, duly seconded by Rep. Sherburne to recommend the figure of $582,478. for the Superior Court budget. This motion was voted reluctantly in the affirmative. Rep. B. Gage then moved, duly seconded by Rep. Palumbo the figures of $234,675. for Direct Relief; $700,000. for Board and Care of Children and $2,950,085. for Old Age Assistance, as Executive Committee recommendations for a total figure of $3,884,760. This motion was so voted unanimously in the affirmative.

Maintenance Department Special - $29,900. was reviewed. Rep. Woodward moved, duly seconded by Rep. Palumbo to recommend the figure of $29,900. for Maintenance Department special. Rep. B. Gage questioned what this money would be used for. It was noted by Mr. Paradis, Supervisor of Maintenance that this amount budgeted would be used to side the Administrators Home and to complete the #2 well. A vote on this motion was recorded as an affirmative vote.

Revenue Sharing Specials were then reviewed. The complete breakdown was reviewed, noting that the request (total) from the Rockingham County Nursing Home was $117,550. Rep. Wells then moved, duly seconded by Rep. Case to recommend the sum of $117,550. for Revenue Sharing Specials for the Rockingham County Nursing Home, as per the Sub-Committee recommendations. A question was raised with regards to the uninterruptable power source and the costs for such. Rep. Palumbo spoke to his feeling that perhaps this figure proposed could be reduced somewhat. Commissioner Driscoll stated that the Board of Commissioners are looking at other sources for this purchase. Rep. Vaughn/Woodward moved the question. A call for a vote to limit debate was recorded in the affirmative. A call for the vote on the motion was so voted in the affirmative. Rep. Woodward/Romoli moved the recommendation of $10,000. for the Revenue Sharing Request for the Commissioners Office. Motion voted in the affirmative. Rep. Blanchard moved, duly seconded by Rep. Palumbo to recommend the figure of $8,000. for two (2) Revenue Sharing items for the Rockingham County Farm, as per recommendations of the Farm Sub-Committee and Revenue Sharing Sub-Committee. Rep. Sherburne moved, seconded by Rep. B. Gage to reduce the $8,000. figure to $-0-. for the Farm, under Revenue Sharing. It was noted that the two (2) items proposed were: fertilizer spreader - $3,000. and corn planter - $5,000. More discussion followed whereby it was requested that a roll call be in order. A call, as per roll call was recorded as follows: amendment by Rep. Sherburne to delete the $8,000. to a $-0-. figure: YEAS: Blanchard, B. Gage, T. Gage, Nagel, Palumbo, Romoli, Schmidtchen, Sherburne, Vaughn, Woodward, Schwaner. NAYS: Case, Day, Flanagan, Pevear, Skinner Wells. A vote, in accordance with the roll call was recorded as an affirmative vote, noting that there were 11 yeas and 6 nays. Discussion followed with regards to the proposed items for the Sheriff's

Department under Revenue Sharing. A motion was then made by Rep. Wood-Ward, seconded by Rep. Palumbo to recommend the sum of $100,400. for Revenue Sharing for the Rockingham County Sheriff's Dept. Rep. Woodward spoke to his sub-committee recommendation, as per the Revenue Sharing Sub-Committee recommendations. He spoke to the possibility of reducing the Sheriff's Department request for cruisers from six (6) to five (5), thus reducing this amount proposed by $13,000., making the total request $87,400. Discussion followed whereby Rep. Vaughn seconded by Rep. Woodward to amend the motion made by Rep. Woodward to reduce the request of cruisers from Revenue Sharing for the Sheriff's Department from six (6) to five (5), thus making the bottom line $87,400. Discussion followed the amendment. A call for the vote on the motion was recorded in the affirmative, and was ruled as such by the Chairman. Rep. Pevear discussed her feelings about the county involving themselves with the alarm system, as the Sheriff's Department has currently in their dispatch center. It was noted that this alarm system does bring in revenue to the Sherriff's Department, as the company who does the alarm installation pays a percentage to the Sheriff's Department to enable these alarms to be hooked up into the Rockingham County Dispatch. Rep. Pevear stated that she wished to go on record as opposed to this concept, stating further that the County of Rockingham should remove themselves from the alarm system business altogether. It was noted as a matter of record that the Executive Committee requested from the Sheriff's Department, the breakdown of the cost of this service, per service, per year. Rep. Wells then moved, duly seconded by Rep. Vaughn to recommend the figure of $81,472. for the Registry of Deeds - Revenue Sharing, as submitted. This motion was so voted in the affirmative. Rep. Schmidtchen then moved, duly seconded by Rep. Palumbo that the recommendation of the Executive Committee for the Jail/House of Correction Revenue Sharing request be $6,778. Discussion followed. Rep. Vaughn/Palumbo moved the question. A call to limit debate was so voted in the affirmative. A call for the vote on the motion was recored in the affirmative. Rep. T. Gage moved, duly seconded by Rep. Nagel to recommend the sum of $23,000. for Revenue Sharing for the County Attorney's Office. Discussion followed this motion. A question was raised as to what kind of copier was going to be purchased for this office. It was suggested that since the amount of money proposed for the purchase of a copier for the County Attorney's Office was so high, it be a conditional item, that such purchase should have the satisfactory agreement of the Board of Commissioners. More discussion followed whereby Rep. Palumbo moved, duly seconded by Rep. Romoli to amend the motion, to delete the sum of $12,000. for the purchase of a copier from this amount, to make the total revenue sharing request from the County Attorney's Office $11,000. This motion, as amended, was voted in the affirmative. Rep. Palumbo then moved, duly seconded by Rep. Schmidtchen the sum of $314,200. as a total of Revenue Sharing items requested, as per the recommendation of the Executive Committee for the 1985 budget. This motion was so voted unanimously in the affirmative.

Rep. Blanchard then moved, duly seconded that the Executive Committee recommend the amount of $285,066. for Non-County Specials for the 1985 budget. Discussion followed the motion. Rep. Vaughn spoke to his feelings that he would like to see the county do "block grants" for agencies requesting monies from non-county specials from future budgets. A call for the vote, as per the motion of Rep. Blanchard/Sherburne, was recorded in the affirmative.

Discussion ensured with regards to the Jail/House of Correction budget. Rep. Schmidtchen moved, duly seconded by Rep. Case that the Executive Committee recommend the amount of $1,532,199. for this budget. Discussion followed with regards to Rep. Vaughn voicing his opinion that he would see private contractors taking over the operation of the Rockingham County Jail/House of Correction. Rep. Vaughn was reminded about the operations at the State level, when certain areas were taken over by private contractors and the results of such. Rep. B. Gage requested that the clerical staff and correctional staff be broken down, and that individual line items reflect this breakdown. Mr. Courtney gave a complete breakdown of salaries and the number of employees he has at the facility. After much discussion, Rep. Woodward/Rep. Palumbo moved the question. The call to limit debate was voted in the affirmative. A call for the vote on the motion made by Rep. Schmidtchen/Case to recommend the sum of $1,532,199. for the Jail/House of Correction budget was voted unanimously in the affirmative.

Discussion then ensued with regards to the Rockingham County Farm budget. Rep. Palumbo moved seconded by Rep. Blanchard the recommended sum of $168,994. for the Farm budget for 1985. Discussion followed with regards to the farming operation at Brentwood, and the salaries paid to those individuals who work on the farm. Rep. Woodward/Rep. Case moved the question. A call to limit debate was voted in the affirmative. A call for the vote on the motion to recommend the sum of $168,994. for the Rockingham County Farm was so voted in the affirmative with Reps. T. Gage, B. Gage, Woodward and Romoli voting in the negative.

Rep. Roberta C. Pevear reported with regards to the Rockingham County Nursing Home budget. She stated that her sub-committee met with regards to this budget. She then moved to recommend the sum of $7,695,895. for the Rockingham County Nursing Home budget for 1985. This motion was seconded by Rep. Woodward. There being no discussion, a call for the vote was recorded as unanimous in the affirmative.

Rep. Sherburne then moved, duly seconded by Rep. Woodward to recommend the sum of $225,819. for the Rockingham County Cooperative Extension Service budget. There being no discussion following the motion, it was recorded as an affirmative vote. Rep. Blanchard then moved, seconded by Rep. Pevear to recommend the sum of $18,327.00 for the Rockingham County Delegation budget for 1985. There being no discussion, this sum was so voted unanimously in the affirmative.

The total budget figure was noted as $19,428,948. Rep. Palumbo moved, seconded by Rep. Schmidtchen that the Executive Committee recommend the total Rockingham County budget recommendations of $19,428,948. Discussion followed this motion. It was noted that the original request was $19,677.678. It was noted that the figure of $19,428,948. reflected a 9.3% increase over the 1984 appropriation. A call for the vote on the motion was recorded in the affirmative with Reps. Blanchard and Woodward voting in the negative.

Rep. Palumbo noted that the total Revenue figure was $10,078,516. He then moved, seconded by Rep. Schmidtchen to recommend the figure of $10,078,516. for Revenues for Rockingham County in 1985. Discussion followed whereby Rep. Woodward moved to amend the motion, to increase this Revenue figure to $10,103,516., increasing Revenues in the Sheriff's Department by $25,000. This amendment was seconded by Rep. Palumbo. A vote on the amendment was recorded in the affirmative. A vote on the total Estimated Revenue was voted in the affirmative. Discussion followed with regards to the amount to be raised by taxes. Rep. Palumbo moved, seconded by Rep. Schmidtchen to recommend the figure of $9,325,432. as the amount to be raised by taxes in 1985 as per the recommendations of the Executive Board, thus making a 5.9% increase over last year. A call for the vote, by roll call was voted in the affirmative with the following votes cast: YEAS: Blanchard, Case, Day, Flanagan, T. Gage, Palumbo, Pevear, Schmidtchen, Schwaner, Sherburne, Skinner, Vaughn, Wells. NAYS: Woodward. The vote, as per the roll call was recorded as 13 yeas and 1 nay. The motion passed.

It was noted that the Executive Committee would meet at 9:30 A.M., February 16, 1985 prior to the full Delegation Meeting to finalize any unfinished business to come before the Board.

Rep. Pevear asked whether the Executive Committee had the authority to ask that the Board of Rockingham County Commissioners state that there is no intention on their behalf to include a smoke house within the 1985 budget. It was noted by the Board that they did not intend to purchase a smoke house utilizing 1985 budget recommendations, and, for that reason, didn't feel that it was necessary to state such.

There being no further business to come before the meeting, Rep. Palumbo moved to adjourn the meeting. This motion was seconded by Rep. Sherburne and was so voted unanimously in the affirmative at 3:30 P.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Convention

EXECUTIVE COMMITTEE MEETING

Rockingham County Nursing Home
Brentwood, New Hampshire
February 16, 1985

PRESENT
HONORABLE EXECUTIVE COMMITTEE MEMBERS

Blanchard, Burdick, Case, Day, Flanagan, B. Gage, T. Gage, Nagel, Palumbo, Pevear, Romoli, Schmidtchen, Schwaner, Sherburne, Skinner, Vaughn, Woodward, Weils.

OTHERS PRESENT

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners.

The meeting commenced at 9:30 A.M. with Representative Douglas Woodward speaking in regards to the Sheriff's Department Sub-Committee. He discussed the Sheriff's Department budget at length, stating that it was his feeling that the Executive Committee must be conservative and be stringent with this budget. He noted that if the Sheriff's Department budget is in trouble, the Executive Committee could reduce the Revenue Sharing portion of this budget. It was the feeling of Rep. Woodward that this sub-committee worked in good faith, making their recommendations, and now feels that there is criticism. Commissioner John Driscoll spoke to the law which stated that the bailiff shall be paid according to court order. It was his feelings that fees for bailiffs should be picked up by the Unified Court System, noting that legislation will be introduced to correct this problem. Representative Rowland Schmidtchen stated that it was determined that bailiff's stay within the Sheriff's Department budget (salaries). Rep. Woodward made reference to the fact that the topic in question should be Special Deputies and Bailiff's. He stressed the fact that bailiff's do not work full-time.

Escheat Funds were then discussed. Rep. Vaughn questioned this process. Commissioner Driscoll explained that there is a process in progress, noting that the State of New Hampshire will take 15%, noting that there is a possibility that by July 1, 1985, these funds may be available. He noted further that these funds will go into Revenue Sharing. He stated that there is the possibility that more than $100,000. is involved.

Rep. Woodward discussed the assessed valuation of the County of Rockingham. It was noted that the County valuation was up 11% from 1984.

Rep. Blanchard noted that items pertaining to the Rockingham County Farm will be up for discussion at the full Delegation meeting.

Rep. Woodward spoke briefly with regards to real estate transfer funds.

There being no further business to come before the meeting, Rep. Palumbo moved, duly seconded by Rep. Schmidtchen to adjourn the meeting. This motion was so voted unanimously in the affirmative at 9:55 A.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Convention

ROCKINGHAM COUNTY DELEGATION

Rockingham County Nursing Home
Brentwood, New Hampshire
February 16, 1985

PRESENT

HONORABLE REPRESENTATIVES

Ames, Bangs, Benton, Blaisdell, Blanchard, Blanchette, Boucher, Burdick, Butler, Campbell, Case, Champoux, Chase, Clay, Connors, Conroy, Day, Ellyson, Felch, Flanagan, Flanders, Ford, B. Gage, Goss, Gourdeau, Haynes, Hoar, Johnson, G. Katsakiores, P. Katsakiores, King, Krasker, Longworth, Lovejoy, Mace, Malcolm, Mason, McCain, McKinney, MacDonald, Newell, Pantelakos, Palumbo, Parr, Pevear, Popov, Quimby, Raynowska, Rogers, Romoli, Rosencrantz, Sanderson, Schmidtchen, Schwaner, Seward, Sherburne, Skinner, Sloan, Splaine, Titone, Tufts, Vaughn, Warburton, Welch, Woodward, Wells.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Ms. Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners/Delegation; Mr. Roy E. Morrisette, Personnel Officer for Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mr. Clarke R. Chandler, Treasurer for Rockingham County; Mr. Charles F. Vetter, High Sheriff of Rockingham County; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff; Mr. Elwood K. Paradis, Supervisor, Rockingham County Maintenance Department; Mrs. Juanita Elliot, Secretary to the Maintenance Supervisor; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mrs. Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Nancy Lang, Administrative Assistant to the Administrator, Rockingham County Nursing Home; Mr. Stephen J.C. Woods, Esq., Rockingham County Attorney; Mrs. Lynn Garland of the Rockingham County Cooperative Extension Service; Mr. Robert Bartlett, Farm Manager for Rockingham County; Mrs. Mary Wright, Deputy Register of Deeds and members of the press.

The meeting commenced at 10:10 A.M. with Chairman Flanagan opening the meeting with a prayer which was offered by Rep. Warburton. The Pledge of Allegiance to the Flag was lead by Rep. Benton.

Mrs. Maureen Barrows, Rockingham County Welfare, then spoke regarding Senate Bill 1, and how it will effect the local towns within Rockingham County.

The budget, as presented, was then reviewed. The following was noted as a matter of record: **Commissioners budget** - Rep. Newell spoke regarding this budget in the amount of $183,890. He then moved this amount, which was seconded by Rep. Palumbo. There being no discussion, the motion was voted in the affirmative to authorize $183,890. for the Commissioners budget. **Auditors** -

Rep. Benton/Skinner moved adoption of the sum of $15,000. for the Auditors portion of the budget. Motion adopted. **Computer Software** - Rep. Skinner/Blanchette moved adoption of the sum of $14,500. for computer software. Motion so voted in the affirmative. **NHACo Dues** - Rep. Palumbo/Skinner moved adoption of the sum of $6,000. for dues. Motion so voted.

Insurance - Rep. Skinner/Palumbo moved adoption of the sum of $87,220. for Insurance. Motion adopted. **Revenue Sharing Ads** - Rep. Burdick/Skinner moved adoption of the sum of $500. Motion adopted. **Accrued Retirement** - Rep. Palumbo/Burdick moved adoption of $35,000. Motion so voted in the affirmative. Rep. Skinner/B. Gage then moved adoption of the following three items: **Interest on Temporary Loans** - $524,200.; **Interest on Bonds and Notes** - $195,000.; and **Payment on Bonds and Notes** - $350,000. Motion adopted.

Interest and Principal/Renovations - Rep. B. Gage/Skinner moved the sum of $286,000. Several questions were raised with regards to this figure. Mr. Chandler stated as a matter of record that should the proposed additions/renovations to the Rockingham County Nursing Home not be voted, this sum of money would revert back to the general fund. A question was raised with regards to the motion and the bond issuance. Rep. Woodward/Case moved the question. No vote was taken to limit debate. Rep. Palumbo explained the authorization to vote and the sequence of events for the bond issuance for the proposed renovations and additions to the Rockingham County Nursing Home. A call for the vote to the limit debate was recorded in the affirmative. The vote on the Interest and Principal/Renovations was then taken up again. A question was raised to the sequence of voting. Rep. Chase/Ellyson then moved for re-consideration of the vote and asked for a point of order and the desire for a roll call. Rep. Chase/Ellyson then moved for a roll call vote. Rep. B. Gage spoke about the need for the sequence of events and the need to handle it this way. Rep. Chase/Ellyson then withdrew their motion for re-consideration. The vote by voice for the Interest and Principal was recorded in the affirmative.

Legal Fees - Rep. Skinner/Palumbo moved adoption of the amount of $18,500. Motion adopted. **Personnel** - Rep. Woodward/Palumbo moved the amount of $3,000. Motion so voted in the affirmative. **Maintenance** - Rep. Warburton/McCain moved the amount of $1,178,202. Motion so voted in the affirmative. **Rockingham County Nursing Home** - Rep. Pevear/Skinner moved the amount of $7,695,857. Motion adopted. **Treasurer/Deputy Treasurer** - Rep. Benton/Skinner moved the amount of $12,604. Rep. Benton spoke to his motion, stating that it differed from the Executive Committee recommendation of $13,604. A call for the vote on the motion was recorded as an affirmative vote.

Rockingham County Attorney - Rep. Vaughn/Woodward moved the adoption of the sum of $308,429. Motion adopted. **Registry of Deeds** - Rep. Sloan/Wells moved adoption of $465,215. Motion adopted. **Registry of Probate** - Rep. Skinner/McCain moved the sum of $15,000. Rep. Sytek questioned this line item and the amount put forth within the Rockingham County budget. Rep. Warburton replied, answering Rep. Styek's questions, and detailing the expenses for this department. This departments expenses were also noted by Commissioner Driscoll. The call for the vote on the motion was voted in the affirmative.

Sheriff's Department - Rep. Woodward/Skinner moved adoption of the sum of $960,586. Rep. Sytek questioned why the baififf position in this budget was reduced. Rep. Styek's question was answered. Discussion followed whereby Rep. Wells/Case moved the question. A call to limit debate was so voted in the affirmative. A call for the vote to approve the sum of $960,586. was voted in the affirmative. **Medical Examiner** - Rep. Ellyson/B. Gage moved the sum of $32,500. Motion adopted.

Superior Court - Rep. Vaughn/Romoli moved adoption of the sum of $582,478. Motion adopted. Rep. Skinner/Day then moved the following items: **Direct Relief** - $234,675.; **Board and Care of Children** - $700,000.; and **Old Age Assistance** - $2,950,085. This motion was so voted in the affirmative. **Rockingham County Jail/House of Correction** - Rep. Lovejoy/Krasker moved adoption of the sum of $1,532,199. Rep. Lovejoy spoke to her motion, detailing this budget. Rep. Vaughn pointed out that this budget was up 7.9% over last year. A call for the vote on this motion was recorded in the affirmative.

Rockingham County Farm - Rep. Boucher/Bangs moved adoption of the sum of $168,994. for the Farm. Rep. Sloan questioned the deficit of the Farm. Rep. Boucher explained that there was a $35,500. deficit and explained that there was hay and silage in the barns yet to be sold as revenues to be received in the 1985 budget. He stressed that the Farmer and Farm Sub-Committee, together with the Commissioners, have had and continue to have good on-going communication. Rep. Blaisdell spoke about a 12 year deficit for this department. Rep. Boucher answered various questions regarding this portion of the budget. He noted that the Boss farmer position would follow the guidelines for any salary increases, as would all other county employees, in accordance with the Touche-Ross Salary Study done for county employees. Rep. Blanchard stressed the point that the Farm Sub-Committee, together with all others involved, were moving forward in a more formal approach. She stressed the need to put the farm inventory on the computer system of the County. It was stressed by the Board of Commissioners that a smoke house operation was not and would not be included within the 1985 budget. More discussion followed whereby Rep. Kane/Parr moved to amend the original motion, to change the Farm line item from $168,994. to a $-0- line item. Rep. Kane spoke to his motion, stressing that he felt it was illogical to incorporate the Farm as a level of government. It was stressed to Rep. Kane that the Farm produces food for the Rockingham County Nursing Home (beef and pork) and provided inmates who are housed at the Rockingham County Jail/House of Correction to work out their time at hard labor.

Rep. Burdick spoke against the amendment, stressing the cost effectiveness of the Farm, stating that it is a unique operation, stressing the need for a computerized accounting system. Rep. Benton also spoke against the amendment, stating that he had a feeling of optimism about the Farm. He stressed that he was encouraged with the five (5) year plan proposed for the Farm. Reps. Quimby, Felch and Campbell also spoke against the amendment. Rep. Quimby stressed that good things are now happening with the Farm. Rep. Felch stated that it was his feeling that it was cost effective to maintain the Farm. Rep. Campbell asked representatives to think of the future, stating that it is an

established fact that only 15% of the food in New Hampshire is raised in New Hampshire, the other 85% is shipped in. After more discussion, Rep. Vaughn/Sherburne moved the question. A call to limit debate was so voted in the affirmative. A call for a vote on the amendment was recorded as 63 yeas and 5 nays. The amendment was defeated. A call for the vote on the original motion was so voted in the affirmative. The Farm budget was passed in the amount of $168,994.

Cooperative Extension Service - Rep. Campbell/Skinner moved the adoption of $225,819. for the Extension Service. Motion adopted. **Delegation Expenses** - Rep. Skinner/Parr moved adoption of the sum of $18,327. for Delegation Expenses. Motion so voted in the affirmative.

SPECIALS: Maintenance Special - Rep. Palumbo/Woodward moved adoption of this special in the amount of $29,900. An explanation of this request was given, stating that it would incorporate the siding on the Administrator's house as well as the completion of the second well. The call for the vote was accepted in the affirmative. Rep. Skinner/Palumbo then moved adoption of the **Nursing Home Revenue Sharing items** in the amount of $117,550. Much discussion followed, whereby Rep. Blaisdell/Palumbo amended the motion, to accept all Revenue Sharing items as printed and inclusive of the items withdrawn for the Farm, as well as the one additional cruiser for the Rockingham County Sheriff's Department and copier for the Rockingham County Attorneys Office (at the same price as proposed by the Registry of Deeds pricing). Rep. B. Gage spoke to this motion, stating that the Delegation should either take the Executive Committee recommendations with regards to Revenue Sharing and/or consider all the work that the Revenue Sharing Sub-Committee did, before considering the amendment. Rep. Rosencrantz spoke to the need of the equipment proposed under Revenue Sharing for the Farm. Rep. Skinner spoke to the vote of the Executive Committee on Revenue Sharing items and the elimination of such items that were re-included in the Blaisdell amendment. Rep. Pevear also spoke to the hard work done by the Executive Committee, in making their recommendations regarding Revenue Sharing, stating that the entire Delegation should yield to these recommendations. It was the suggestion of Rep. Sloan that each individual item be taken up separately. Rep. Blaisdell then withdrew his amendment and Rep. Palumbo withdrew his second. Rep. Parr/Palumbo then moved to take each Revenue Sharing item individually. This motion was so voted in the affirmative. **Rockingham County Nursing Home-RS** - $117,550. - Rep. Blanchette/Palumbo then moved to adopt the figure of $117,550. for **Revenue Sharing items for the Rockingham County Nursing Home**. Motion so voted in the affirmative. **Commissioners-RS** - $10,000. - Rep. Palumbo/Vaughn moved adoption of the sum of $10,000. for Commissioners Revenue Sharing. This motion was so voted in the affirmative. **Rockingham County Farm-RS** - $11,700. -

Rep. Boucher/Rosencrantz moved adoption of the sum of $11,700. for **Revenue Sharing items for the Rockingham County Farm**, inclusive of Item #4, which would bring the total to $11,700. Rep. Boucher spoke to his motion, stating that there is a need to buy now, since 1985 would be the last year for Revenue Sharing monies. Rep. Benton rose in support of the motion by Rep. Boucher. Rep. Blanchette/Parr then moved the question. A call to limit debate was so voted in the affirmative. A call on the motion made by Rep. Boucher/Rosencrantz was recorded as 44 yeas and 23 nays. The motion passed.

Sheriff's Department-RS - Rep. Chase/Parr moved adoption of the sum of all the Revenue Sharing items as proposed for the Sheriff's Department. Rep. Parr spoke to the motion, stating that there was a definite need to purchase these items now, since 1985 was the last year for Revenue Sharing monies. More discussion followed whereby Rep. Wells/Chase moved to amend the motion from $87,400. to $100,400.-RS, which is the corrected figure, she noted. She stated that the original figure was $87,400., and this amendment would include an additional cruiser in the amount of $13,000. to make the total $100,400. for Revenue Sharing. More discussion followed whereby Rep. Blanchette/Popov moved the question. A call to limit debate was recorded in the affirmative. A voice vote on the amendment was noted in the negative. Rep. Parr/Palumbo then moved the sum of $87,400. for Revenue Sharing items for the Rockingham County Sheriff's Department. This motion was voted in the affirmative.

Registry of Deeds-RS - Rep. Sloan moved, seconded by Rep. Skinner the sum of $81,472. to be withdrawn from Revenue Sharing for the Registry of Deeds. This motion was recorded in the affirmative. **Rockingham County Jail/House of Correction-RS** - Rep. Schmidtchen/Skinner then moved the sum of $6,778. be withdrawn from Revenue Sharing funds for the Rockingham County Jail/House of Correction. The motion was so voted in the affirmative. **County Attorney-Rs** - Rep. Romoli/Palumbo moved the sum of $11,000. for Revenue Sharing items for this department. Rep. T. Gage/Palumbo moved to amend this figure from $11,000. to $15,500., to include the purchase of a copy machine. Discussion followed whereby Rep. Blanchette/Malcolm moved the question. A call to limit debate was voted in the affirmative. A vote on the amendment made by Rep. T. Gage to increase the County Attorney's Revenue Sharing monies was voted in the affirmative.

Rep. Blanchette/Popov then moved to take up **Non-County Specials** prior to breaking for lunch. The motion was so voted in the affirmative. Rep. MacDonald moved, duly seconded by Rep. Popov to take all Non-County Specials in one vote. There was a request to review items: 1,2,6,13, and 14 under Non-County Specials. Rep. Butler/Blanchette then moved to amend the motion, to accept the sum of $277,566. as the total of all Non-County Specials, with the exception of #13. A point of order was raised with regards to the motion made by Rep. MacDonald. The Chair moved these two motions out of order. A motion was then made by Rep. Burdick, seconded by Rep. Parr that all Non-County Specials be accepted, with the exception of Items #1,2,6,13, and 14. Rep.

Boucher/Vaughn moved to amend the motion, to recess for lunch. Much discussion followed. A call for the vote on the amendment offered by Rep. Boucher /Vaughn was defeated. A call for the motion, to take all Non-County Specials and vote them, with the exception of Item #1,2,6,13,14, and 15 was so voted in the affirmative.

The Rockingham County Delegation then broke for lunch at 12:10 P.M. The meeting then re-convened at 1:00 P.M., with **Non-County Specials** being discussed once again. Rep. Blanchette/Palumbo moved adoption of the sum of $42,680. for the **Rockingham County Conservation District.** Rep. Bangs raised several questions with regards to the Conservation District. Rep. Campbell, together with a representative of the Conservation District answered these questions. Discussion followed. Rep. Chase noted that this budget increased 159.45% and stressed that some restraint should be exercised. Rep. Blanchette urged support for this agency and the need for a soil scientist. Rep. Sloan and Rep. Palumbo spoke in favor of this agency. Rep. McCain/Palumbo then moved the question. The motion was so voted in the affirmative. A call for the vote on the Conservation District in the amount of $42,680. was so voted in the affirmative.

A Safe Place - Rep. Krasker/Blanchette then moved adoption of this agency request in the amount of $20,000. Rep. Romoli/Vaughn moved the question. A call to limit debate was adopted. A call for the vote on the motion was adopted. Rockingham County Family Planning - Rep. Blanchette/P. Katsakiores moved adoption of this agencies budget request in the amount of $15,000. Motion adopted. Pease Youth Services Camp - Rep. Butler/Hoar moved that the Pease Youth Services Camp be given a $0 budget appropriation from Rockingham County, rather that the requested amount $7,500. Rep. Hoar spoke to his motion, stating that although the Camp is worthwhile, the agency heads haven't got their act together. A call for the vote on the motion to approve a $0 budget for the Pease Youth Services Camp was voted in the affirmative. **Women's Resource Center** - Rep. Butler/Hoar moved adoption of $8,500. for this agency. Rep. Butler spoke to her motion, explaining what the agency does, stressing that they deal with rape and crisis intervention. Rep. Ellyson/Burdick then moved the question. A call to limit debate was so voted in the affirmative. A call for the vote on the motion made by Rep. Butler, seconded by Hoar was so voted in the affirmative. Commissioner Wilson then spoke to the on-going **Mediation Program** within Rockingham County. She stated that the request for monies last year was a one time request and no additional monies were need for the 1985 calendar year. Rep. Palumbo/B. Gage then moved to keep the **Mediation Program budget request at $0**. This motion was so voted in the affirmative.

At this point in the meeting, it was turned over to Treasurer Clarke R. Chandler who reported that four (4) towns have not paid their county taxes for the calendar year. He stated that, when the request was made, four (4) towns had not paid, and since that time, two (2) towns finally did pay their requested amount, and two have still not paid. He noted that the two (2) late towns have not requested an abatement, noting that the towns in question were: Deerfield and

Kingston. Discussion followed whereby Rep. Malcolm/Parr moved that the Rockingham County Delegation not issue any abatements to the towns of Kingston or Deerfield for their county taxes, as reported by Treasurer Chandler. This motion was so voted in the affirmative.

Mrs. Irene L. Dodge, Deputy Treasurer, then reported that $19,437,648. was the bottom line item of the budget. Rep. Palumbo/Skinner then moved the sum of $19,437,648. as reported, as the bottom line of the Rockingham County budget. This motion was so voted in the affirmative. Treasurer Chandler then spoke about past practices, whereby the Delegation takes the remaining portion of Revenue Sharing monies and applies them to the Sheriff's Department, to offset the amount to be raised by county taxes. He noted that the sum of $68,882. was available. Rep. Palumbo/Skinner then moved to apply the remainder of the Revenue Sharing funds ($68,882.) to the Rockingham County Sheriff's Department, to offset the amount to be raised by county taxes. The motion was so voted in the affirmative. Treasurer Chandler reitterated that this practice is strictly done for accounting purposes. Rep. T. Gage/Palumbo moved to approve the Estimated Revenues as presented in the amount of $10,103,516. This motion was so voted in the affirmative.

Mr. Chandler reported that the amount to be raised by taxes was $9,334,132, or a 6% adjustment over last year. Discussion followed whereby Rep. Parr/Vaughn moved adoption of the figure of $9,334,132, as stated by Treasurer Chandler, to be raised by taxes for 1985. This motion was so voted in the affirmative.

There being no further business to come before the meeting, Rep. Rosencrantz moved, duly seconded by Rep. Blanchette to adjourn the meeting. This motion was so voted unanimously in the affirmative at 1:40 P.M.

Respectfully submitted,

Honorable Annie Mae Schwaner, Clerk
Rockingham County Delegation

EXECUTIVE COMMITTEE MEETING

Rockingham County Nursing Home
Brentwood, New Hampshire
May 6, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Skinner, B. Gage, Schmidtchen, T. Gage, Day, Burdick, Flanagan, Wells, Pevear, Case, Sherburne, Woodward, Schwaner.

OTHER HONORABLE REPRESENTATIVES

Boucher, Sloan, Benton, Butler,Warburton, Parr, Blaisdell.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Mrs. Carrolle A. Butler-Popvich, Secretary to the Board of Rockingham County Commissioners/Delegation; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mr. George Smith, Coordinator of Financial Systems for Rockingham County; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mrs. Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Mr. Elwood K. Paradis, Supervisor of the Rockingham County Maintenance Department; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Charles F. Vetter, High Sheriff of Rockingham County; Mr. Carleton Eldredge, Esq., Chairman, Special Study Committee for a County Administrator position within Rockingham County; Mr. Norman Myers, Member of the Special Study Committee; Mr. Joseph Lowery of Anderson-Nichols, Inc. and Mr. William Fay of *Foster's Daily Demorcrat*.

The meeting commenced at 1:00 P.M. with the Chairman of the Executive Committee calling the meeting to order. Chairman Skinner stated that the purpose of the meeting was to review the first quarter for receipts and expenditures, as well as hear the recommendations of the Building Sub-Committee with regards to the proposed renovations and additions to the Rockingham County Nursing Home (Dietary Department and Laundry Department), as well as hear the report from the Special Study Committee with regards to the feasibility of a county administrator position for Rockingham County.

Rep. Sloan, Chairman of the Registry of Deeds Sub-Committee then gave his report. He outlined the Registry of Deeds portion of the budget for the first quarter. At this time, he reviewed expenditures line by line.

Chairman Skinner noted that a major topic of discussion for today's meeting was to review the report of the Building Sub-Committee with regards to the proposed additions and construction of the Rockingham County Nursing Home (Dietary and Laundry Departments). Mr. Joseph Lawrey of Anderson-Nichols

then spoke to members present with regards to the proposed construction. Mr. Lawrey reviewed the current method of building use, and what is proposed, as well as reviewing the schematic plans. He noted that the prepared design development plan of the proposed construction with an estimate of the actual cost of construction was $1,648,000. He also noted that $300,003. was programmed for equipment and the project budget was noted as $2,263,000.

Rep. B. Gage, Chairman of the Building Sub-Committee noted that her sub-committee met and made the following motion at their meeting: "that the Rockingham County Sub-Committee on Buildings recommends that the Rockingham County Delegation borrow two million dollars with the interest from the bonds to be applied to the construction/renovations costs." Discussion followed whereby Rep. B. Gage/Rep. Schmidtchen moved that the Executive Committee accept the recommendations of the Building Sub-Committee, to move to recommend to the Rockingham County Delegation to borrow the sum of two million dollars for the proposed construction and renovations to the Rockingham County Nursing Home (Dietary and Laundry Departments), with the interest from the bonds to be applied to the construction/renovation costs. Discussion followed the motion. Rep. B. Gage spoke to her motion, stating that it was the intent of the motion to try to cut costs of borrowing, by wording the motion in this manner. Rep. Boucher noted that he voted in opposition to the motion made at the Building Committee Meeting, stressing that borrowing at this time will never be any cheaper, and doesn't feel that corners should be cut, should the price tag of construction be higher than two million dollars. It was the feeling of Rep. Boucher that the county should go with the $2,263,000., and accept the advise of the architect, who, he stressed, has a very good "track record." Rep. Woodward questioned the motion made by Rep. B. Gage/Schmidtchen. Rep. Woodward then moved, duly seconded by Rep. Pevear to amend the motion, stating that authorization be given to expend $2,263,000. for the proposed building construction/renovations, with authorization to borrow two million dollars for the bonding. A point of clarification was made by Rep. T. Gage. It was his feeling that the motion the Commissioners would turn back any funds left over (should there be any). Rep. Palumbo spoke to his feelings, stressing that the Executive Committee should stay with the $2,000,000. for bonding. Rep. Wells questioned what would happen if the county overspent on the construction. Mr. Joseph Lawrey of Anderson-Nichols, Inc. explained in detail that the proposals for construction will go out to bid to the contractors, with hopes that construction can commence in the fall, which would mean that the award would have to be done in September. Rep. Woodward/Pevear then moved the question. A call for a vote to limit debate was so voted in the affirmative. A call for the vote on the motion by Rep. B. Gage/Pevear was recorded in the affirmative with 8 yeas and 6 nays. Rep. Pevear wished to be recorded as voting in the negative. The motion to borrow two million dollars, made by Rep. B. Gage/Pevear was passed. It was suggested by Rep. Schmidtchen that the bonding go out after July 1, 1985 and any payment not be made until 1986.

Rep. T. Gage then asked for reconsideration of the first part of the vote taken by the Executive Committee. It was Rep. Gage's opinion that only one figure should be used (the 2 million dollar figure), not the $2,263,000. figure which is what is the estimated cost of construction. No action was taken on this request, since it was explained that the two motions are fairly self explanitory.

Rep. Butler, Chairman of the Special Budget Request Sub-Committee then spoke regarding her committee's activities with regards to monitoring the human services portion of the budget. She noted that all is well with most of the agencies in question, with the exception of the Rockingham County Nutrition Program, which is experiencing cuts in funding from the State Council on Aging. She stressed that these funds have been re-apportioned elsewhere in New Hampshire. Rep. Butler also noted that the Rockingham County Conservation Program put an ad out and acquired an experienced soil scientist for that agency. She noted that person in question will be in-house and will start by June of 1985.

Rep. Skinner reported that she received a report from Rep. Mace with regards to the Commissioners budget. She noted that the Commissioners Sub-Committee did meet, and all looks well within that budget. Rep. Richardson Benton reported with regards to the Treasurer/Deputy Treasurer and Auditor Sub-Committee. He noted that the Treasurer/Deputy Treasurer budget is currently at 23% and looking very good. He also noted that it should be broken down into two motions.

Rep. T. Gage stated that the first motion should read that the level of authorization to expend be $2,263,000., and that the level of bonding be $2,000.000. After much discussion, Rep. Woodward withdrew his motion. Rep. Pevear withdrew her second. The Clerk was then asked to read the original motion made by Rep. B. Gage/Rep. Rowland Schmidtchen. Rep. Schwaner read the following: "The Executive Committee accept the recommendations of the Building Sub-Committee to move to recommend the Rockingham County Delegation to borrow the sum of two million dollars for the proposed construction and renovations to the Rockingham County Nursing Home (Dietary and Laundry Departments), with the interest from the bonds to be applied to the construction/renovation costs." More discussion followed whereby Rep. Palumbo moved, duly seconded by Rep. Schwaner that the Executive Committee move to recommend to the Rockingham County Delegation, the amount of $2,263,000. (estimated cost of construction) for the proposed construction/renovations to the Dietary and Laundry Departments of the Rockingham County Nursing Home, as proposed. Discussion followed the motion. It was noted that this motion explained that the Executive Committee anticipated that the cost of construction would be an estimated $2,263,000., but that in the second motion, the sum of $2,000,000. would be authorized to borrow. The motion, as presented, was voted in the affirmative. Rep. B. Gage/Pevear then moved that the Executive Committee authorize the amount of $2,000,000. to be borrowed for bonding for the proposed renovations/construction to the Dietary and Laundry Departments fo the Rockingham County Nursing Home, and that the interest from the bonds be applied to the construction/renovation costs.

Rep. Wells and T. Gage spoke to their concerns with borrowing the amount of $2,000,000. It was their feeling that the Rockingham County Executive Committee would be recommending a figure which was less than what was explained would cost for the construction for the additions/renovations. Rep. Woodward explained that there is a $286,000. contingency fund for the proposed construction, which was voted into the budget, which would be a little more than the remaining figure needed to reach the $2,263,000. figure for building and borrowing. Rep. Schmidtchen re-itterated that there is nothing wrong with borrowing the full amount of just a portion of the amount needed. Commissioner Barka spoke to the fact that should the Executive Committee give their authorization to borrow the full amount, that the transportation portion of this budget may be over, due to the fact that the Treasurer will be attending a conference on Repo's stating that the cost to attend the conference will be well worth the information that the Treasurer will obtain. Rep. Benton also noted that his committee also looked into whether the county is getting full use from discounts, what the county's practice is concerning credit cards and accounting systems used.

Rep. T. Gage reported with regards to the County Attorney/Medical Examiner portion of the budget. It was stressed by Rep. T. Gage that the Medical examiner system is collapsing and needs some definite legislation. Rep. T. Gage reviewed a line by line detail of these two budgets. He noted that his committee showed concern with regards to the library expenses of the county attorney budget as well as the equipment portion of this budget.

Rep. Woodward, Chairman, Sheriff's Department Sub-Committee reported with regards to his budget. He stressed that the High Sheriff has been very frugal with regards to his 1985 budget expenses. He stated that it was the overall feeling of the sub-committee, that, after speaking with the High Sheriff, he can and will live within his allocated 1985 budget. Rep. Woodward noted that it was the hope of the Sheriff's Department Sub-Committee to see the Sheriff's Department produce more revenues.

The line items for the Registry of Probate and the Superior Court were not discussed, as they are part of the unified court system.

Maintenance - Rep. Warburton reported, stating that it was the overall feeling of the sub-committee that a county employee of the Maintenance Department should not have to deliver the mail to the Rockingham County Administration and Justice Building. It was stressed that the postal service should perform this task. Commissioner Wilson noted that this procedure will now be followed, after getting the United States Postal Service to agree to this request. She further explained that although the mail will be delivered by the postal service, an employee at the county level will still have to sort the mail. Rep. Warburton also stressed that his committee was concerned with the fact that more money than was anticipated was spent on the up-keep of vehicles for the county. It was noted as a matter of record that the vehicles in question have now been replaced with new vehicles.

The following line items were examined but not discussed: Superior Court, Registry of Probate, Old Age Assistance, Board and Care of Children, Direct

Relief, Insurance, NHACo Dues and Revenue Sharing. A brief report was read by Rep. Skinner from Rep. Blaisdell, Chairman of the Revenue Sharing Sub-Committee. The report noted that there was $24,460. left in Revenue Sharing monies yet to be expended for the first quarter.

Rep. Boucher, Chairman of the Farm Sub-Committee, then reviewed the Farm Sub-Committee report. He stressed that this department is doing quite well. He stressed that the Revenue Sharing items purchased for this department were bid and very good prices were received, due to all the hard work of Rep. Rosencrantz and the Board of Commissioners, who worked very closely with the company in question to lower the prices for the items needed. Rep. Boucher expressed pleasure with the positive results of the farm, noting that the boss farmer has been very cooperative, and the Farm Sub-Committee has worked closely with him, stressing that things are getting done in a timely fashion. He also noted that the Rockingham County Farm will be going on a computerized bookkeeping system in the near future. Rep. Boucher expressed the sub-committee's compliments with Mr. Bartlett, the boss farmer, stressing that he is doing an outstanding job at the Farm.

Rep. Ednapearl F. Parr, Chairman of the Salaries Sub-Committee reported that her committee met and reviewed the fact that 44 people received raises in the first quarter, giving the breakdown as follows: 3 people received a 6% increase; 11 people received a 2% increase and 30 people received a 4% increase. She also stressed that the point system is working very well.

Rep. Sherburne reported with regards to the Cooperative Extension Service Sub-Committee's findings for the first quarter. He noted that his department is doing well. He gave a breakdown of office equipment utilized in this office, stating that they have been experiencing their share of breakdowns in equipment lately.

Rep. Schmidtchen reported with regards to the Jail/House of Correction Sub-Committee's findings. He noted that this department is currently at 19% of budget for the first quarter, stressing that all looks well. He reviewed the meals portion for the first quarter, stating that they are currently at 22%; legal expenses at 25% and inmate transfers at 31%. He noted that this last item is up a little. He also expressed the fact that the revenues for this department will not be as much as was originally anticipated.

Rep. Roberta Pevear, Chairman of the Rockingham County Nursing Home Sub-Committee then presented her sub-committee report. She noted that the Home is currently at 21.18% of budget. She stressed that the Home is experiencing problems with a shortage of personnel in the areas of nurses aides and licensed personnel. She explained that the Home is currently short 20 nurses aides and 6 licensed personnel. She stressed that the problem stems from the lack of competition from available markets. She also noted that the Adult Medical Day Care Program has 42 clients currently. She also explained that the power supply for the computer for the Home was in, as well as tableware. Rep. Pevear stating that the Home is still waiting for the laws on smoke detectors, before any changes/revisions are made at the Home. Commissioner Wilson noted at this

point in the meeting that no more waivers will be given, and the new law regarding smoke detectors will go into effect in June of 1985.

Brief discussion followed with regards to whether some of the sub-committees should meet again. It was stated that sub-committee chairmen should use their own discretion.

A motion was then made by Rep. Wells, duly seconded by Rep. Case to accept the receipts and expenditures for the first quarter. This motion was so voted in the affirmative.

A report from the Special Committee to study the feasibility of a county administrator position for Rockingham County was then given by Mr. Carleton Eldredge, Chairman and Mr. Norman Myers, member. Mr. Eldredge distributed copies of the report, as presented from his committee, to each member of the Executive Committee. Mr. Eldredge briefly explained what the committee did and how they went about collecting the needed information that went into the report. After some discussion, Rep. Woodward moved, duly seconded by Rep. Schwaner that the Executive Committee of the Rockingham County Delegation give a vote of confidence and appreciation to the Special Committee to study the feasibility of a county administrator for Rockingham County, with the notation that they appreciate all the time and effort that each committee member put into the report, stressing that they did an outstanding job. Chairman Flanagan asked that the committee stay together, to continue working. It was agreed that the committee would remain together to continue working in a positive direction. Some discussion followed whereby Rep. Wells moved, seconded by Rep. Schwaner that the report presented by the Special Committee be made a part of the Rockingham County Executive Committee Minutes (in entire context) and be incorporated within the Rockingham County Annual Report. This motion was also voted in the affirmative.

There being no further business to come before the meeting, Rep. Case moved to adjourn the meeting. This motion was seconded by Rep. Woodward and was so voted in the affirmative at 3:03 P.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Delegation

ROCKINGHAM COUNTY DELEGATION

Rockingham County Nursing Home
Brentwood, New Hampshire
May 11, 1985

PRESENT

HONORABLE REPRESENTATIVES

Ames, Benton, Blaisdell, Blanchette, Burdick, Butler, Campbell, Case, Clay, Connors, Conroy, Ellyson, Emanuelson, Flanagan, Flanders, B. Gage, T. Gage, Goss, Gourdeau, Greene, Hoar, Johnson, Kane, G. Katsakiores, P. Katsakiores, Krasker, Longworth, Magoon, Malcolm, MacDonald, Newell, Palumbo, Pevear, Popov, Raynowska, Rogers, Rosencrantz, Schmidtchen, Seward, Sloan, Splaine, Tufts, Walker, Welch, Woodward, Wells.

OTHERS PRESENT

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Nancy Lang, Administrative Assistant to the Administrator.

The meeting commenced at 1:15 P.M. with the Acting Secretary, Representative Roberta Pevear calling the roll. The above named representatives answered the call of the roll. Questions were raised as to the number of people present to constitute a quorum. It was noted that 43 representatives need to be present to constitute a quorum, and 41 representatives answered the initial call of the roll. The meeting was then turned over to Representative B. Gage, Chairman of the Building Committee, who explained the plans to renovate and increase the kitchen and laundry space at the Rockingham County Nursing Home to explain the plans, what will be accomplished and to vote on the bond issuance. Representative Gage then introduced Mr. Joseph Lowery of the firm Anderson-Nichols, who explained the status of the renovations/construction at the Rockingham County Nursing Home for the kitchen and laundry facilities. Mr. Lowery reviewed the detailed plans, preliminary estimate of costs and the locations of the renovation work.

Mr. Lowery explained further that the major renovation work will be done in the Kitchen area of the Home. He noted the need for additional storage areas and centralization of the areas in question. He also noted that two various additions have been proposed for the facility in the areas in question. He also spoke to the modifications to the laundry areas of the Home. He explained that presently, the laundry facility is separate from the rest of the facility, and stressed the need to bring it all together with corridors. He noted that a good percentage of the existing equipment currently utilized in the kitchen area can be salvaged and relocated, although there will be a need for additional new equipment. He stated that the new addition to the kitchen area will serve the present needs as well as additional space to serve the county needs in years to come.

A proposed above ground corridor will be built to connect the laundry facility to the rest of the facility. He spoke to the efficient operation of the laundry facility and what has been proposed for that area.

Several questions were asked and answered by Mr. Lowery as to the proposed plans for the renovations/construction to the kitchen and laundry facilities and the costs for such plans. Mr. Lowery explained that the construction will be difficult, in that, it will be done in phases, by areas. Rep. Gage was asked what the vote of the Executive Committee was. She noted that the Executive Committee voted unanimously to recommend this project, further explaining that the split vote came as a result of how much was to be bonded.

It was noted that a two-thirds vote was needed to vote the bond issuance at today's meeting. Rep. Palumbo noted that it was the unanimous decision of the Executive Committee, to recommend the proposed renovations/construction. He explained the reasoning behind the split vote at the Executive Committee. It was noted at this time that additional representatives had arrived at the meeting to vote on the issue at hand. He then moved the following motion: that the Rockingham County Delegation vote to proceed with the renovations and additions to the Rockingham County Nursing Home (kitchen and laundry facilities) in the amount of $2,263,000. Discussion followed. A roll call vote was requested. Rep. Pevear, Acting Secretary, called the roll. The following responded: YEAS: Ames, Benton, Blaisdell, Blanchette, Burdick, Butler, Campbell, Case, Clay, Connors, Conroy, Ellyson, Emanuelson, Flanagan, Flanders, B. Gage, T. Gage, Greene, Hoar, Johnson, G. Katsakiores, P. Katsakiores, Krasker, Longworth, Malcolm, MacDonald, Newell, Palumbo, Pevear, Popov, Raynowska, Rosencrantz, Schmidtchen, Seward, Sloan, Tufts, Welch, Woodward, Wells. NAYS: Goss, Gourdeau, Kane, Magoon, Rogers, Splaine, Walker. Rep. Gage declared that there were 39 yeas and 7 nays to continue with the project. The motion was declared passed.

Discussion followed with Rep. Johnson moving, seconded by Rep. Woodward to divide the question of the amount of the Bond of $2,000,000., and whether or not the interest could be applied to the Bond payment. On a voice vote, the motion was passed in the affirmative.

Discussion followed with regards to the authorization of the bond issuance. Rep. Palumbo then offered the following motion, which was seconded by Rep. Woodward: to have the Rockingham County Commissioners authorize the issuing of 10 year bonds totaling $2,000,000. under Chapter RSA 28 and Municipal Financial Act RSA 3 for the purpose of financing additions and alterations in the areas of the Dietary and Laundry facilities at the Rockingham County Nursing Home in Brentwood, New Hampshire.

More discussion followed, with Rep. Sloan moving, seconded by Rep. Campbell to amend the Palumbo motion, to increase the total of the bonds to $2,263,000.00 with the interest and any surplus to be used to reduce taxes. A roll

call was requested. The following responded to the call of the roll: YEAS: Blaisdell, Campbell, Case, Flanagan, T. Gage, Greene, Johnson, Longworth, Malcolm, Pevear, Popov, Sloan. NAYS: Ames, Benton, Blanchette, Burdick, Butler, Clay, Connors, Conroy, Ellyson, Emanuelson, Flanders, B. Gage, Goss, Gourdeau, Hoar, Kane, G. Katsakiores, P. Katsakiores, Krasker, Magoon, MacDonald, Newell, Palumbo, Raynowska, Rogers, Rosencrantz, Schmidtchen, Seward, Splaine, Tufts, Welch, Woodward. Rep. B. Gage noted that there were 12 YEAS and 32 NAYS. The amendment was defeated and was so declared. A call for the vote on the original motion made by Palumbo was then acted upon. A roll call was requested. The following answered the call of the roll: YEAS: Ames, Benton, Blaisdell, Blanchette, Burdick, Butler, Campbell, Case, Connors, Conroy, Ellyson, Emanuelson, Flanagan, Flanders, T. Gage, B. Gage, Greene, Hoar, Johnson, G. Katsakiores, P. Katsakiores, Longworth, Malcolm, Newell, Palumbo, Pevear, Popov, Raynowska, Rosencrantz, Schmidtchen, Seward, Sloan, Tufts, Welch, Woodward, Wells. NAYS: Clay, Goss, Gourdeau, Kane, Krasker, Magoon, MacDonald, Rogers, Splaine. The motion was so voted in the affirmative, with 36 YEAS and 9 NAYS.

More discussion followed with regards to the ability to utilize the interest earned on the $2,000,000. A motion was then made by Rep. Johnson, seconded by Rep. Woodward that the County Commissioners be authorized to expend interest earned on said $2,000,000. Bond for said project providing approval is received from the Department of Revenue Administration. On a roll call vote, the motion was recorded as follows: YEAS: Ames, Benton, Blaisdell, Blanchette, Burdick, Butler, Campbell, Case, Connors, Conroy, Ellyson, Emanuelson, Flanagan, Flanders, B. Gage, T. Gage, Gourdeau, Greene, Hoar, Johnson, G. Katsakiores, P. Katsakiores, Longworth, MacDonald, Newell, Palumbo, Pevear, Popov, Raynowska, Rosencrantz, Schmidtchen, Seward, Sloan, Tufts, Welch, Woodward, Wells. NAYS: Clay, Goss, Kane, Krasker, Magoon, Rogers, Splaine. The vote was recorded as 37 YEAS and 7 NAYS. The motion was declared passed.

More discussion followed as to whether or not the Department of Revenue Administration would approve of the expenditure of the interest on the $2,000,000. This topic was a major concern to the Delegation. Representative Johnson then moved, duly seconded by Rep. Woodward that, in the event the Department of Revenue Administration does not approve of the expending of the interest, this will in no way invalidate the vote of the Bond Issue. On a voice vote, this motion was so voted in the affirmative.

There being no further business to come before the meeting, a motion was made and seconded to adjourn the meeting at 3:30 P.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Delegation

PUBLIC HEARING ON THE BOND ISSUANCE ON THE CONSTRUCTION AND RENOVATIONS AT THE ROCKINGHAM COUNTY NURSING HOME

May 11, 1985

The Public Hearing on the bond issuance on the construction and renovations of the kitchen and laundry facilities at the Rockingham County Nursing Home was held this date in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following: Honorable Representatives: Ames, Benton, Blaisdell, Blanchette, Burdick, Butler, Campbell, Case, Clay, Connors, Conroy, Ellyson, Emanuelson, Flanagan, Flanders, B. Gage, T. Gage, Goss, Gourdeau, Greene, Hoar, Johnson, Kane, G. Katsakiores, P. Katsakiores, Krasker, Longworth, Magoon, Malcolm, MacDonald, Newell, Palumbo, Pevear, Popov, Raynowska, Rosencrantz, Schmidtchen, Seward, Sloan, Splaine, Tufts, Walker, Welch, Woodward, Wells, as well as Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners;Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Nancy Lang, Administrative Assistant to the Administrator, Rockingham County Nursing Home.

The Public Hearing was opened at 1:00 P.M. At this point in the meeting, Commissioner Barka asked if there was anyone from the public who wished to speak either for or against the proposed renovations to the Rockingham County Nursing Home. It was noted for the record that there were no people from the public in attendance.

There being no questions relative to the proposed renovations/construction of the kitchen and laundry facilities at the Rockingham County Nursing Home, Commissioner Barka declared the Public Hearing closed at 1:10 P.M.

Respectfully submitted,

Carrolle A. Popovich, Secretary

Approved by:

Commissioner Ernest P. Barka, Chairman
Board of Rockingham County Commissioners

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
September 9, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Skinner, Schwaner, Woodward, Case, Sherburne, Pevear, Wells, Flanagan, Romoli, Vaughn, Schmidtchen, Blanchard, Palumbo.

OTHERS
HONORABLE REPRESENTATIVES

Benton, Butler, Blaisdell, Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Helen F. Wilson, Vice Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Mrs. Irene L. Dodge, Deputy Treasurer of Rockingham County; Mr. George Smith, Coordinator, of Financial Affairs for Rockingham County; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mr. Elwood K. Paradis, Supervisor, Rockingham County Maintenance Department; Mrs. Juanita Elliott, Administrative Assistant to the Maintenance Supervisor; Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners and members of the press.

The meeting commenced at 10:00 A.M. with the Chairman, Representative Patricia M. Skinner, opening the meeting and stating that the purpose of the meeting was to review the second quarter of the 1985 Rockingham County budget.

The meeting started with Representative Richardson D. Benton, giving a report with regards to the county's indebtedness. Rep. Benton reviewed the bonds and notes, and the total amount paid, inclusive of principle and interest, not including the bonding for the kitchen and laundry facilities.

Rep. Schmidtchen reported with regards to revenues received by the Superior Court to the County of Rockingham. Commissioner Wilson noted that this amount has been appropriated within the 1985 budget and drawing interest, with the hopes that it will be utilized to reduce taxes. Much discussion followed as to the direction of the Superior Court, and any available payments made to the Counties for their space utilization.

Rep. Woodward spoke with regards to the Sheriff's Department budget. He noted that, after reviewing this budget, there should be a surplus in this budget in the bailiff's and special deputies portion of the budget. Commissioner Wilson reminded Executive Committee members that there would probably not be a surplus, since the Sheriff was asked to cut 6% of his budget, and he cut it in the area of bailiff's and special deputies.

Old Age Assistance, Board of Care of Children and Direct Relief were discussed briefly. It was noted that all three areas were in good shape.

Commissioner Driscoll then spoke with regards to insurance. He explained that the firm of St. Paul Insurance is no longer doing liability and workers compensation insurance. He noted that the Board would persue this subject further. He reported regarding the public liability portion of insurance, and how it affects us all.

Rep. Butler, Chairman of the Special Budget Request Committee, then reported with regards to this portion of the budget. She explained that her committee met with representatives of each agency to discuss their six month portion of their respective budgets. She noted that all is going well, with the exception of the Derry Visiting Nurses Association agency. She explained further that the Derry Visiting Nurses Association did not come in with a six month report, and further noted that a motion was made at her sub-committee meeting that the Derry Visiting Nurses be granted no further drawdowns until they could supply the Special Budget Request Committee with a satisfactory report of their agency for the six month period in question. She explained that after her committee took this action, the Derry Visiting Nurses did submit their six month report, which was received August 15, 1985, but was not very informative.

More discussion followed whereby Chairman Skinner suggested that perhaps a meeting should be held with the Executive director of the Derry Visiting Nurses Association, together with the Chairman of the Executive Committee, the Chairman of the Rockingham County Delegation and the Chairman of the Special Budget Request Committee to discuss the Derry Visiting Nurses Association, and the stand that the Rockingham County Delegation's sub-committee is taking with regards to draw down allowances. A motion was then offered by Rep. Vaughn, seconded by Rep. Romoli that in accordance with the suggestion made by Rep. Skinner, the Chairman of the Executive Committee, Chairman of the Rockingham County Delegation and Chairman of the Special Budget Request Sub-Committee go and visit the Executive Director of the Derry Visiting Nurses Association to discuss their budget, and monies received from the County. There being no further discussion following the motion, the motion was so voted unanimously in the affirmative.

More discussion followed whereby Representative Schmidtchen moved, duly seconded by Rep. Vaughn to accept the report given by Rep. Butler, Chairman, Special Budget Request Sub-Committee. This motion was so voted unanimously in the affirmative. It was requested that written notification of what transpired at the meeting in question be sent to Executive Committee members for their review.

With regards to the Rockingham County Nursing Home portion of the budget, Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home, reported that the Rockingham County Personnel Commission met recently to discuss the Registered Nurses salaries at the Home. He noted that these salaries were $1.00/hr. less than other registered nurses in other facilities (hospitals and nursing homes). He stated that as a result of the Personnel Commission meeting, a vote was taken to up-grade the Registered Nurses salaries

from a Pay Grade 7 to Pay Grade 8. He stressed that the Home was very short staffed, especially in the area of registered nurses. He also emphasized that the Home is still looking for nurses aides, stressing that competition is quite fierce. He stressed that the staff at the Rockingham County Nursing Home should be commended for doing a great job, stressing that the facility is short on staffing. At this time, Mr. Sturtevant gave an up-date on items which were budgeted under Revenue Sharing for the Rockingham County Nursing Home, which have either expended and received or not expended and received yet.

Rockingham County Jail/House of Correction - Rep. Schmidtchen reported with regards to this portion of the budget. He stated that it appears that there are no problems with portion of the budget. He did report that two cameras have been installed in the holding cells at the facility.

Rep. Blanchard reported with regards to the Rockingham County Farm. She noted that the sub-committee met recently with the auditors for the county with regards to the County Farm. She stressed that the meeting went very smoothly and was very progressive. At this time, an up-date of the last Farm Sub-Committee meeting was given. Commissioner Barka then gave an up-date on the Slaughter House renovations. He noted that the majority of the work to be done can be done in-house, and that the County would adhere strictly to what the federal inspectors want. Commissioner Barka also reported that revenues from the Slaughter House have increased substantially since three (3) slaughter houses in the area have closed. Commissioner Wilson emphasized that the capital expenditures expended to do the necessary renovations to the Slaughter House facilities will be earned back in revenues in about a 2-3 year period. Rep. Woodward voiced his concerns with regards to custom slaughtering, noting that such work could have political ramification as well as other types of ramifications. Questions with regards to the validity of the slaughter house operations were raised with some concern by Executive Committee members.

Rep. Blaisdell reported with regards to the Revenue Sharing portion of the 1985 budget. He noted the expenditures of several revenue sharing items in various departments. He also spoke to what revenue sharing will look like in the up-coming years to come, specifically 1986.

Also reviewed briefly was the Cooperative Extension Service, Interest on Temporary Loans, Interest on Bonds and Notes, Payment on Bonds and Notes, Principle and Interest on the new addition, Legal Fees, Personnel, Computer Software and Delegation Expenses.

The Revenue portion of the budget was then reviewed in length. It was noted that this portion of the budget was doing very well. Rep. Palumbo then moved, duly seconded by Rep. Schwaner to accept the second quarter budget report of receipts and expenditures for the 1985 budget, and adopt all measures spoken about at today's meeting. This motion was so voted unanimously in the affirmative.

Commissioner Driscoll reported briefly with regards to the construction/ renovations at the Rockingham County Nursing Home (Kitchen and Laundry Facilities). He explained that a number of contractors have been screened and that documents with regards to the bidding procedures have gone out, noting that bids will be opened Wednesday, September 23, 1985 at 11:00 A.M. in the Office of the Administrator. Rep. Skinner spoke with regards to the recent Certificate of Need Hearing held regarding the proposed construction/renovations at the Home. Mr. Sturtevant reminded all that the vote in favor of the construction/renovations at the Certificate of Need Hearing was unanimous in the affirmative.

There being no further business to come before the meeting, Rep. Woodward moved to adjourn the meeting. This motion was seconded by Rep. Vaughn and was so voted unanimously in the affirmative at 11:35 A.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Executive Committee/
Rockingham County Delegation

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
November 8, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Skinner, Flanagan, Palumbo, Schwaner, Schmidtchen, T. Gage, B. Gage, Burdick, Pevear, Rosencrantz, Wells.

OTHER HONORABLE REPRESENTATIVES PRESENT

Butler, Blaisdell, Ellyson

OTHERS PRESENT

Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Carrolle A. Butler, Secretary to the Board of Rockingham County Commissioners/Rockingham County Delegation; George W. Smith, Coordinator of Financial Affairs for Rockingham County; Irene L. Dodge, Deputy Treasurer; Roy E. Morrisette, Personnel Officer; William F. Sturtevant, Administrator, Rockingham County Nursing Home; Elwood K. Paradis, Supervisor, Rockingham County Maintenance Department; Juanita Elliot, Administrative Assistant to the Maintenance Supervisor; John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Rebecca Tarleton, Administrative Assistant to the High Sheriff; Charles F. Vetter, High Sheriff of Rockingham County.

The meeting began at 10:00 A.M. with Chairman Skinner opening the meeting, and stating that the purpose of the meeting was to review the third quarter of the 1985 budget for Rockingham County. Copies of the third quarter report were distributed to each Executive Committee Member, as well as others who were in attendance.

Rep. Robert Blaisdell, Chairman, Revenue Sharing, then reviewed the Revenue Sharing portion of the budget. He noted that the 3rd quarter of Revenue Sharing reflected a balance of $82,380.90. He noted that the 1984 balance brought forward was $13,685.17. He also noted, according to his written report, that the sum of $382,015.00 was the total federal deposits to date and $4,776.53 was the total interest to date. He noted that sub-total as $400,476.70, further explaining that a service charge of $1.20 was figured into the total. He also noted that sum of $318,094.60 as the first, second and third quarter payments, making a balance of $82,380.90.

Commissioner Driscoll reported that there would, most likely, be an increase in Worker's Compensation, even though the experience rate is down. He stated that an estimated increase of 25% is expected. He also noted that Public Liability Insurance is up. He also informed Executive Committee members that the current automobile insurance carrier is cancelling their coverage of the County, and therefore, the County will have to find another carrier.

Commissioner Discoll also advised that a portion of the Personnel Services for Rockingham County will be reflected within the Rockingham County Nursing Home budget. He noted that, since the Personnel Officer does do a lot of work for the Rockingham County Nursing Home/Maintenance Department, a portion of these services will be reflected within the 1986 Rockingham County Nursing Home budget, which is, he stressed, reimbursable.

Chairman Skinner noted that Rep. Warburton, Chairman of the Maintenance Department Sub-Committee would not be available to report at the Executive Committee Meeting, but noted that this department is right on line, with no problems.

Rep. Pevear then reported with regards to the Rockingham County Nursing Home budget. She explained that there are currently 25 people on the waiting list of the Home. She stressed the fact that the Home is extremely short of staff, noting that many advertisements have been placed for additional personnel. She also noted that the Home is currently short 40 nurses aides.

Rep. Ellyson reported regarding the Rockingham County Attorney Sub-Committee. He noted that his committee did not meet, but that he spoke to Attorney Woods with regards to his budget. It was noted that two additional secretaries have been hired to his staff. Rep. Ellyson also noted that some attornies found other employment. Rep. Ellyson noted that there were no major changes within this budget, with the exception of additional staffing, which is within budget. He also stressed that there were no problems with this budget in general.

Rep. T. Gage reported that he spoke with Attorney Woods recently, and was informed that the amount of litigation has increased tremendously, and asked the Executive Committee to consider looking into this factor for next years budget.

Commissioner Driscoll reported with regards to the Registry of Deeds. He noted that this department has taken in substantial revenue, stressing that the office is extremely busy.

The Medical Examiners budget was reviewed. Commissioner Driscoll explained that these figures reflected untimely deaths, which, he noted, is impossible to predict how many will occur within a budget year.

Rep. Margaret Case, Liason Member of the Sheriff's Department Sub-Committee then reported with regards to the most recent Sheriff's Department Sub-Committee Meeting. She read the most recent report of the Sub-Committee, when they met on November 4, 1985. Copies of this report were distributed to each Executive Committee Member. Rep. Palumbo questioned the Sheriff about why every person within his department received a 6% increase in his 1985 budget. Sheriff Vetter replied that 6% was budgeted, and that is what

he used. Sheriff Vetter was also questioned about the method of evaluations done on employees of his department. Rep. Palumbo spoke to the fact that the Touche-Ross Report is in effect, stressing that the implementation of the new salary schedule, as proposed by Touche-Ross, has been used effectively in all departments, to avoid discrepancies. Rep. Palumbo asked Sheriff Vetter if he intends to follow the salary scheduled for 1986. Sheriff Vetter stated that he intended to follow it very closely. Rep. Palumbo questioned whether back-up information was given for all employees, when the evaluations were completed. Sheriff Vetter stated that 4 individuals had back-up information, but that it was his intention to have the remaining back-up information available to the Personnel Office.

When questioned about the salaries of the bailiffs, Sheriff Vetter stated that he has the authority to hire and fire bailiffs, that these individuals are under his control, but that the salaries for such individuals are paid for by the State. He noted that the County has been reimbursed for two (2) months of salaries for bailiffs by the State.

Discussion followed whereby Representative Pevear moved, duly seconded by Representative Palumbo to accept the report of the Salary Sub-Committee, as presented by Representative Case, Clerk, Rockingham County Sub-Committee. This motion was so voted unanimously in the affirmative. More discussion followed, whereby Rep. Case moved, duly seconded by Rep. Schmidtchen the following resolution: That the Executive Committee, as per the strong recommendations of the Salary Sub-Committee, recommend that all departments implement the Performance Appraisal Standards used by the Personnel Director of Rockingham County. This motion was so voted unanimously in the affirmative. It was noted that all department heads will be notified of the vote of the Salary Sub-Committee as well as the Executive Committee regarding this resolution.

Commissioner Driscoll noted that all is going well regarding the implementation of Senate Bill #1. He noted that the Direct Relief line item should be at -0- by January 1986. He also noted that the Mediation Program is going very well.

Mr. Elwood K. Paradis, Supervisor, Rockingham County Maintenance Department spoke with regards to his department. He noted that the new well is complete and running well. He also explained that the cooler in the Slaughter House is about 95% complete. He noted that the work on this project is being done by Mr. Bartlett, Rockingham County Farm Manager, as well as the Rockingham County Maintenance Department.

Rockingham County Jail/House of Correction - Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction reported with regards to situations that have occurred recently regarding inmates who file for a fast and speedy trial, who are returned and incarcerated at the Rockingham

facility. He noted that, as a result, medical expenses increase for these individuals, stressing that it is costing the County a substantial sum of money for such expenses. He stated that he felt that these types of situations should be re-reviewed, with the possibility of a more thorough investigation regarding the charges of the individual in question, before they are returned to Rockingham County for a fast and speedy trial. He noted that an opinion had been received from the County Attorney to not accept juveniles. As well, he noted that the Board of Commissioners ordered that, in accordance with the opinion of the County Attorney, and the recommendations made by himself, that no juveniles be accepted at the Rockingham County Jail/House of Correction.

Commissioner Driscoll spoke further, with regards to this topic, stating that it was the decision of the Board that people would be payed on a retained basis for "babysitting" juveniles under 18 who are brought to the facility, until such time that they can be arraigned.

Rep. Rosencrantz spoke with regards to the Rockingham County Farm. He noted that the income for the farm isn't coming in as was expected. He also noted that the Rockingham County Nursing Home isn't taking as much pork and beef for consumption. He did stress that the new accounting system will reflect a more realistic budget for the Farm. It was the opinion of Rep. Rosencrantz that more products generated from the Farm should be sold to the outside market, to generate more income for the Farm. It was also suggested that the Farm could sell sausage for generated income. Through questioning, Mr. Sturtevant noted that poultry and fish is purchased from outside vendors, and further noted that pork is used twice a week. He stated that it was the desire of the Dietary Department to cut down on pork consumption for 1986, but will still be utilizing beef. Rep. B. Gage spoke to her concerns regarding the sale of meat from the Farm to outside sources. She stated that there would be too much responsibility involved.

Commissioner Driscoll spoke to the need of a scale to weigh pigs at the Farm. He noted that if such a scale was purchased, pigs could then be weighed at different stages of their development, to insure the proper size when slaughtered.

Rep. Palumbo spoke to Delegation expenses. He stated that the budget is right on line, stressing that the majority of the expenditures for the Delegation for 1985 had been done in March of 1985, when the budget is passed.

Rep. Butler, Chairman of the Special Budget Request Sub-Committee, then spoke to the human services portion of the budget. She reported that she met recently with Mr. David Siress, Executive Director of the Derry Visiting Nurses Association. After meeting with Mr. Siress, the committee agreed to authorize further expenditures of funding to the Derry Visiting Nurses. She added that Mr. Siress was very cooperative, and the meeting ironed out a lot of problems and questions the committee had. She also noted that the Rockingham County Conservation District has found a qualified person to do soils mapping for Rockingham County.

Discussion followed, whereby Representative Palumbo moved, duly seconded by Representative Schmidtchen that the Executive Committee release the frozen funds of the Derry Visiting Nurses Association, as appropriated in 1985, as per the recommendations of the Special Budget Request Sub-Committee. This motion was so voted unanimously in the affirmation.

Rep. Palumbo then moved, duly seconded by Representative Schmidtchen to accept the expenditures portion of the third quarter report of the 1985 Rockingham County budget, as presented. This motion was so voted unanimously in the affirmative.

More discussion followed with Representative Schmidtchen moving, seconded by Representative Palumbo to accept the Revenue Report as presented for the third quarter of the 1985 budget. This motion was so voted unanimously in the affirmative.

Rep. Beverly A. Gage, Chairman of the Building Committee then reported on the progress of the construction/renovations at the Dietary Department and Laundry Department of the Rockingham County Nursing Home. She explained that construction has begun, stressing that the contractor is about 6% complete as of November 8, 1985. Representative Schmidtchen expressed his pleasure with the bids that were received concerning the construction/renovations. He also noted his pleasure with the contractor doing the job, stressing that the contractor, Bonnette, Page & Stone Corporation, was the low bidder. Commissioner Driscoll noted for the record that the Commissioners will meet on the 19th of November at 11:00 A.M. for the sale of the bonds. He stated that the Board is hoping to receive a 7 1/2 to 7 3/4 figure on the bonds in question.

It was also noted as a matter of record that the Executive Committee was very pleased with the new bookkeeping system which was recently implemented as a result of the new computerized system.

There being no further business to come before the meeting, Rep. Palumbo moved to adjourn the meeting. This motion was seconded by Rep. Skinner and was so voted unanimously in the affirmative at 11:32 A.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Delegation

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
December 13, 1985

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Palumbo, Schmidtchen, Vaughn, T. Gage, Romoli, Wells, Pevear, Blanchard, Woodward, Schwaner, Flanagan, B. Gage, Burdick.

OTHER PRESENT

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner John C. Driscoll, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Treasurer for Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home and Mrs. Carrolle A. Butler-Popovich, Secretary to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting commenced at 9:35 A.M. with Vice Chairman Palumbo opening the meeting and speaking to Executive Committee Members regarding the requirement of the meeting. He stated that RSA 29:8 requires such a meeting, noting that the purpose of the meeting was to authorize the Treasurer of Rockingham County to borrow in anticipation of taxes for the 1986 calendar year.

Mr. Chandler then spoke, reviewing the draft of estimated receipts and expenditures. He also distributed copies of the approval budget for 1985, making a numbers comparison. He explained that expenses, revenues and taxes were all up 5%. He noted that it is estimated that there will be a budget surplus somewhere in the vicinity of $700,000. Mr. Chandler then read the motion, as it applies to the meeting. Rep. Palumbo then recognized Rep. Rowland Schmidtchen for the following motion: In view of the fact that the Treasurer has asked the Executive Committee for approval to borrow in anticipation of taxes in the amount of ten million five hundred thousand dollars, I move that the money in the treasury of the county, being insufficient to meet the demands during the fiscal year beginning 1/1/86, approval is hereby given to the Treasurer, upon the order of the County Commissioners, to borrow up to ten million five hundred thousand dollars under RSA 29:8 as amended. This motion was seconded by Rep. Henry Wells. There being no discussion following the motion, it was recorded as unanimous in the affirmative.

Commissioner Driscoll advised Executive Committee members regarding bonds which were recently sold. He noted that six (6) bids were received, also noting that the low bidder was E.F. Hutton.

In other business, Rep. Wells inquired as to whether the Rockingham County Nursing Home was in the "red" zone with regards to the Seabrook Nuclear Power Plant. Commissioner Driscoll advised that, yes, indeed, they were in the "red" zone, but also informed him that an organizational meeting was held recently regarding this fact, stating that those involved were key personnel from the county.

Rep. Douglas Woodward also spoke about a report, with recommendations from the Sheriff's Department Sub-Committee regarding the alarm system in the Dispatch area of the Rockingham County Sheriff's Department. He wanted to thank Rep. Vaughn publicly for all his hard work and efforts in putting this report together.

At this time, Rep. Palumbo thanked the Board of Rockingham County Commissioners, as well as the Rockingham County Commissioners for all their fine work.

There being no further business to come before the meeting, Rep. Vaughn moved, duly seconded by Rep. Schwaner to adjourn the meeting. This motion was so voted unanimously in the affirmative at 9:48 A.M.

Respectfully submitted,

Representative Annie Mae Schwaner, Clerk
Rockingham County Delegtion/Executive Committee

COMMISSIONERS REPORT

The Commissioners are pleased to report that in 1985 many continued improvements were effected in several areas of the county's operations.

With an ever increasing real property tax base in the county, the individual county tax bills reflected a decrease in the amount to be paid to the county. Rockingham County's equalized property rose by 27.9% to a figure of $9.7 billion. This figure is $600 million higher than that of Hillsborough County.

- Continued progress with the computers and computer programs
- Personnel classification and grades were updated
- The county Brentwood telephone system was updated and a line printer was installed
- Work began on the addition and alterations to the dietary and laundry areas of the County Home
- Although rated "AA" by Moody's Investors services the bond rates, for the above project, reflected a "AAA" rating
- Escheat Funds in the amount of $95,833 were finally received from the State of New Hampshire
- Because of favorable experience with low employee turn over the county received a return of premium in unemployment insurance charges in the amount of $31,341
- Blue Cross - Blue Shield coverage and workers Compensation for the county employees is now on a self insured basis
- A new accounts payable system has been effected with centralized processing of payment of bills
- A direct fire alarm line from the Nursing Home to the Town of Exeter safety complex has been installed
- An improved security and safety systems for the Brentwood County complex has been set in place
- The Touche Ross recommended "Overhead and Cost Allocation Plan" for the Maintenance Department has been implemented
- The two "uninterruptible power source" units have been installed to protect the daily operation of the computers in this office and in the office of the County Home Administrator

The Commissioners would like to extend our sincere thanks for the support and cooperation, which has been evident, that we received from the residents of Rockingham County, our fellow elected officials, the County Executive Board, the entire convention and especially the county employees whose dedication and caring make it all work and worthwhile for those whom we serve.

Collectively, it is our wish that our endeavors will be the best **-Lead the Rest-** in all that we do to be of service to those whose care is entrusted in us in county government.

Rockingham County Commissioners

Ernest P. Barka - Chairman
Helen F. Wilson - Vice Chairman
John C. Driscoll - Clerk

To: THE HONORABLE BOARD OF ROCKINGHAM COUNTY COMMISSIONERS

I respectfully submit the Annual Report for the Rockingham County Nursing Home. I wish that I could report that 1985 was a banner year for the facility, its residents and staff, however I must report that the year was one of difficulty.

Throughout 1985 the facility lacked sufficient staff to provide the services beyond those that might be considered the minimum. The Nursing Department in particular suffered the greatest shortage of staff. As many as 39 Nurses Aide positions were vacant, an average of 4 Licensed Nurse positions were vacant during the year. The advertising budget for the Home was overexpended in attempting to fill these positions. Temporary personnel were employed through contracts with "nursing pools". While this assisted it did not meet all of the needs of the Home. We shall continue to attempt to seek qualified individuals to serve the Residents of the Home.

The Nursing Department was not the only department that suffered a lack of staff, the Dietary Department at one point lacked qualified personnel to cook. I am pleased to report however that as of this date the Dietary Department is staffed to meet the needs of the Residents.

As we have reported in our last two reports the trend we identified in 1983 has continued, that is the admission of Residents to the Home who are requiring a higher level of care. These residents also require "high-tech" medications that are more expensive to purchase. The expenditures for 1985 and those proposed for 1986 indicate the increased costs. The average increase in cost has been 7% throughout the year.

In May 1985 the Delegation authorized a bond issue of $2,000,000.00 for the expansion and renovations to the Kitchen and Laundry Facilities. The Certificate of Need application was submitted in June and received unanimous approval from the State Review Committee in September.

On October 7, 1985, ground was broken for the start of the project with an estimated completion date of October 7, 1986. At this time we see no reason not to meet our deadline.

The Adult Medical Day Care Center has continued to grow throughout 1985. Transportation as we reported last year was our greatest challenge, however with the purchase of two new vans through Revenue Sharing Funds the burden was eased somewhat. Drivers of the vans leave the Complex at approximately 6:30 a.m. to begin the rounds. The last client arrives at approximately 10:30 a.m. However no client is allowed to remain on a vehicle longer than 45 minutes. The vans turn around in the afternoon to return clients to their home with the last vehicle completing the run at 6:00 p.m. We have received many letters of thanks from families regarding this program. Stating that without this program they would not have had the opportunity or pleasure of enjoying their family member as long as they did.

The National Association of Counties presented an Achievement Award to the Home in 1985 for its Dental Program. The clinic continues to receive support

from the Hampton Rotary.

Volunteers as in past years provided a valuable service to the residents of the Home. We wish to publicly thank all those who volunteered throughout 1985. The addition of a Co-ordinator of Volunteers in 1986 will provide a coordinated programs for volunteers, staff, and residents.

Thank you again to the "E.F.F.O.R.T.S." committee for their support for resident needs and equipment.

A word of personal thanks to Al Paradis, Maintenance Supervisor and personnel of his department, Mr. John Courtney, Corrections Administrator, Robert Bartlett, Farm Manager, Sheriff Charles Vetter, and members of their respective departments for the assistance and cooperation throughout 1985.

Through the fine efforts of all the personnel of Rockingham County Nursing Home what could have been a more difficult year was made easier for all. It is our hope that 1986 will be a productive, smooth and enjoyable year.

A word of thanks and gratitude to the Board of County commissioners for their assistance and guidance throughout 1985.

Respectfully submitted,

William F. Sturtevant
Administrator

February 19, 1986

ANNUAL REPORT OF THE MEDICAL DIRECTOR ROCKINGHAM COUNTY NURSING HOME

1985 was a good year for medical services at Rockingham County Nursing Home. There has been continued success with the Adult Medical Day Care Program. With this program meeting such a wide spread public need, the program has grown and feedback is most enthusiastic.

Dr. Edward Benoit joined our medical staff this past year. Dr. Benoit is a family physician who has been assigned by the National Health Service Corps to work for the Newmarket Health Care. He is an attending physician here one day a week.

We continue to receive excellent support from our nursing staff in the care and management of our patients at Rockingham County Nursing Home. Mrs. Rohr continues to do an outstanding job as our Geriatric Nurse Practitioner. This system for caring for patients has continued to be an excellent system for providing top quality medical care.

We look forward to continuing to provide the same level of medical care in 1986 while expanding slowly programs like the Adult Medical Day Care Center.

Karl Singer, MD
Medical Director

ROCKINGHAM COUNTY NURSING HOME

CENSUS - 1985

Total Census	January 1, 1985		288
	Total Admissions	125	
	Total Discharges	123	
	Total Deaths	79	
Total Census	December 31, 1985		288
Total Patient Days			105,247
	Daily Average Patients	288.3	
	Highest Census	290	
	Lowest Census	284	
Daily Average			
	Mitchell Building	39.8	
	Fernald Building	83.7	
	Underhill Building	61.6	
	Blaisdell Building	103.3	
Average Age of Patient December 31, 1985			86
Average Age of Patient at Death			84

Average Length of Stay

3 years 0 months 9 days

1985 ANNUAL REPORT

DEPARTMENT OF PASTORAL CARE
ROCKINGHAM COUNTY NURSING HOME

"I prayed to the Lord, and He answered me; He freed me from all fears...he saves them from all their troubles...Find out for yourself how good the Lord is." Psalm 34:4,6,8 GNB

From the vantage point of the Department of Pastoral Care, there is a perspective from which one can perceive the majestic work of God in the midst of suffering. It is much like the way Solomon's temple was built. Solomon had architects calculate the measurements of every stone needed for the temple. In the mountain stone quarries 80,000 people worked in shifts for three months cutting and polishing every stone to the specified measurement. Each stone was then numbered and brought to the building site. When all stones were there, the signal was given to build. There was no noise, no hammer or chisel, no scrap pieces at the site, only the stones perfectly designed to the architects' specifications. These were silently assembled into a temple worthy of God's praise.

Now no one can oversimplify this story and say that all suffering is for one purpose or another. But from this vantage, I do see the beautifully polished gems of love and peace in the eyes of residents who have suffered much in their life times. They have the smoothness of love like a pebble tossed for years by the sea, and they have the depth of peace like the reflected light from a precisely cut gem. Although our world is filled with pain, anguish, injustice, and hatred, the majesty of the Supreme Being Who has all vantage points is made explicit through the eternal light and love emanating from suffering, caring human beings. The care of such persons is the central task of this facility, and the everyday maintenance, money, work, and even aggravation is one part of the raising of the temple of God. Let us do that work together realizing that we are blessed to care for others.

The All Faiths' Chapel is being used for regular Roman Catholic masses and Protestant services, as well as for memorial services, funerals and regular Bible studies. At the beginning of the year, a monthly memorial service was instituted for the family, friends and staff of loved ones who died in the previous month. Also, a weekly Bible study was initiated and has regularly been meeting the needs of a number of residents. This study was the outgrowth of last year's feeding program which has not progressed as hoped, but it did produce resource people for volunteer visitors. For example, for a period of about four months, a 70 year old woman from a local church set up a weekly visitation program through this office. Also, several pastors make regular calls on their parishioners, as well as others. All non-professional volunteers work under the coordination of the Department of Social Service.

Other resources that broaden the base of our pastoral care included visiting choirs, bellringer and other special music programs in the Chapel and the Hilton Auditorium. These programs are done in conjunction with the Department of

Occupational Therapy to provide an activities schedule that is balanced to provide physical, mental, social, and spiritual facets.

The Roman Catholic masses are slated weekly on Friday afternoons, and special masses are scheduled for Holy Days. Father Murphy continues to provide bright, cheerful care to the residents two days a week. He also conducts the monthly memorial services. We are quite blessed to have him at our facility. Protestant services continue on Sunday afternoons, and both Roman Catholic and Protestant services are well attended. Additionally, bedside religious functions are performed as required.

This year, we were quite fortunate to purchase a "sound reinforcement system" for the All Faiths' Chapel. This amplification system was purchased at an excellent price and came totally from donations to the facility Chapel fund and not from the County budget. Area churches donated $400 toward it, and the remainder came from individual donations. The sound system has helped many residents better to hear at worship services.

Finally, a regular maintenance schedule was instituted early in the year to provide ongoing care for the organ and grandmother clock. The organ was cleaned and oiled and is now on an oiling schedule. The money for this venture also was provided from donations. The clock is a focus for the next year's work.

These everyday, ongoing maintenance operations are essential "stone quarries" to bring the beauty of organ music and clock chimes which set the atmosphere for our spiritual growth.

Respectfully submitted,

E. Dennis Marasco, M.Div.
Director of Pastoral Care

ROCKINGHAM COUNTY FARM
Combined Enterprise Analysis
Year Ended December 31, 1985

	Enterprise						
	Cattle	Piggery	Hay	Silage	Slaughterhouse	Total
Income						
Revenues	$ 52,550	$ 47,477	$ 23,168	$ 15,000	$ 12,511	$ 150,706
Increase in Inventory	15,250	4,335	20,000	19,000		58,585
Total Income	$ 67,800	$ 51,812	$ 43,168	$ 34,000	$ 12,511	$ 209,291
Expenses						
Direct	$ 46,223	$ 34,698	$ 2,390	$ 2,807	$ 1,432	$ 87,550
Applied Labor	17,878	20,942	13,962	12,599	2,724	68,105
Applied General & Administrative	2,490	2,917	1,942	1,755	379	9,486
Applied Service	11,090	12,990	8,661	7,816	1,690	42,247
Direct Maintenance Dept. Allocations	$ 1,512	$ 1,719			3,842	7,073
Total Expenses	$ 79,193	$ 73,266	$ 26,958	$ 24,977	$ 10,067	$ 214,461
Profit (Loss) from Operations	$ (11,393)	$ (21,454)	$ 16,210	$ 9,023	$ 2,444	$ (5,170)
Miscellaneous Income: Sale of Equipment						535
Interest and Prepayment Credit						766
Net Profit (Loss)						$ (3,869)

ROCKINGHAM COUNTY WELFARE ANNUAL REPORT

Perhaps the most dramatic legislation of the past year was Senate Bill #1 or the 'Settlement Law' as it was more commonly called.

Senate Bill #1 abolished settlement and made the following changes in liability and administration:

A. General Assistance is the sole province of cities and towns. Counties were eliminated from administration and liability for General Assistance.

B. The local share of the costs for Old Age Assistance, Aid to the Permanently and Totally Disabled and Nursing Home Care will be paid be the ten counties, eliminating town and city involvement. Each case accepted by the New Hampshire Division of Health and Human Services as eligible in these categories will be paid by the County of residence from Day 1 until termination of assistance. The percentage rate is set by law.

C. The State Division of Children and Youth Services will be liable for 75% of all the court ordered costs for juveniles. The Counties will be liable to the State for 25% of the court ordered costs, eliminating town and city involvement in juvenile proceedings and costs.

Board and Care costs for children in placement continued to be high in 1985 but the numbers of children placed did not increase. There are now five mediation programs in the county to help resolve parent/child disputes thereby reducing the need for costly out of home placement.

The year 1986 promises new challenges in view of the changes in the law. I look forward to this challenge with the hope of further reducing the county welfare share of costs.

Respectfully submitted,

Maureen Barrows

ROCKINGHAM COUNTY
MAINTENANCE DEPARTMENT

January 10, 1985

To the Honorable Board of County Commissioners:

During the year 1985, this department directed efforts towards making operational changes in our production scheduling and increasing our services to the county facilities. Along with maintaining total concentration on the overall operational budget.

Our preventive maintenance programs enable us to keep most major breakdowns that could occur to a minimum, by identifying areas that need attention. Through our regular scheduled work order system, the repairs can be performed on a top priority basis; with very little disturbance to our normal daily routines.

The following are some accomplishments completed by this department during 1985.

Specials:

1. Phase II of the domestic water system
2. Vinyl siding on Administrator's house
3. Ladd Farm well

R.C.N.H.:

1. Renovations to meet processing room
2. Installation of door stops all rooms on Fernald
3. Constructed brick flower box
4. Phase I installation of smoke detectors in residents' rooms
5. Phase II replacement of outdated smoke/heat detectors in corridors and office areas.
6. Install uninterruptable power source
7. Installed new fire hoses and adapters
8. Exhaust fan in greenhouse
9. Installed stove and cabinets in O.T. department
10. Updated fire alarm line to Exeter

Administration Bldg.:

1. Installation of security system
2. Painting of all outside trim
3. Installed uninterruptable power source

Carlisle Bldg.:

1. Renovations for Drug & Alcohol

Jail & Hoc:

1. Installation of cameras and monitors
2. Additional fencing to expand yard
3. Installed key operated security locks

Farm:

1. Replaced Slaughter House septic tank

R.C.J.B.:

1. Additional parking spaces

At this time I would like to pass on a word of thanks to the Commissioners and all Department Heads for their support and understanding throughout the year. I would like to also thank all departments staff for pitching in at times to help us accomplish our goals. A special thanks to the Maintenance staff for their cooperation, understanding and their support to help make this department function as a team.

Respectfully submitted

Elwood Paradis, Supervisor

ROCKINGHAM COUNTY

County Tax Apportionment
1985

$9,334,132.

	Proportion of Tax	Amount
Atkinson	$ 14.75	$ 137,678
Auburn	9.61	89,701
Brentwood	6.10	56,938
Candia	8.22	76,727
Chester	6.29	58,712
Danville	4.29	40,043
Deerfield	8.49	79,247
Derry	55.16	514,870
East Kingston	3.47	32,389
Epping	8.96	83,634
Exeter	36.54	341,069
Fremont	3.86	36,030
Greenland	10.16	94,835
Hampstead	14.76	137,772
Hampton	59.45	554,913
Hampton Falls	6.77	63,192
Kensington	5.22	48,724
Kingston	15.20	141,879
Londonderry	48.99	457,279
New Castle	6.84	63,845
Newfields	3.88	36,215
Newington	27.63	257,902
Newmarket	11.68	109,023
Newton	7.92	73,926
North Hampton	17.87	166,807
Northwood	9.24	86,807
Nottingham	7.84	73,180
Plaistow	19.35	180,615
Portsmouth	87.15	813,470
Raymond	15.05	140,479
Rye	32.90	307,093
Salem	87.58	817,483
Sandown	7.76	72,433
Seabrook	289.62	2,703,350
South Hampton	3.15	29,403
Stratham	11.25	105,009
Windham	27.00	252,021
	$ 1,000.00	$ 9,334,132

OFFICE OF REGISTER OF DEEDS

Rockingham County
Exeter, NH 03833

January 21, 1986

To The Honorable Board of Commissioners for Rockingham County:

1985 was another extremely active year at the Registry of Deeds with a total of 65,122 documents recorded. This is a 29% increase over 1984 and reflects the rapid growth in Rockingham County.

On June 30, 1985, Edith Holland resigned as Register of Deeds. During her 22 years as a public official she was responsible for bringing the Registry up to date in recording and indexing methods as well as providing for the permanent preservation of the records. Two major innovations were the development of the efficient computer-indexing system presently in use; and the institution of a microfilm system for permanently preserving recorded documents as well as providing off-premise security microfilm.

Mrs. Holland was a forward-looking person and always tried to provide the best possible service to the residents of Rockingham County.

Since July 1, 1985, I have been serving as Commissioner to Perform the Duties of Register of Deeds, and I sincerely appreciate the continued co-operation and dedication of the Registry staff as well as the support of the Board of Commissioners.

Respectfully submitted,

Mary Wright, Commissioner to Perform
the Duties of Register of Deeds

1985 Statistics

Number of Recordings	65,122
Copies Processed	222,514
Receipts	$1,441,473.00
Expenditures	$ 443,193.00
Surplus	$ 998,280.00

STATISTICS ON THE WORK OF THE PROBATE OFFICE FOR ROCKINGHAM COUNTY FOR THE YEAR ENDING JUNE 30, 1985

Adoptions	159
Changes of Names	137
Conservators Appointed	5
Guardians Appointed: Incompetents; Minors & Person of Minors	92
Wills Allowed	361
Administrations Allowed	130
Voluntary Administrations	148
Marriage Waivers Granted	298
Inheritance Tax Receipt where no administration of estate	3
Death Certificates Files	119
Petitions to File and Record Authenticated Copies of Wills	30
Terminations of Parental Rights	18
Relinquishment of Parental Rights	6
Wills Filed Not Probated	133
NEW FILES OPENED	1,639
Trustees Appointed	32
Accounts Allowed: Administrators; Trustees; Guardians and Conservators	1,164
Licenses Issued: Goods & Chattels; Real Estate and Securities	53

As in past years, the Rockingham County Probate Office has continued to serve the public in a most efficient and timely manner. Efforts are materializing for use of a computer system as the office continues to grow with the population projections. Even though the Probate Office is now under the Administrative Office of the Courts, the cooperation of all county officers is greatly appreciated and we look forward to our continued association.

Edward J. Howard
Register of Probate
Rockingham County Probate Office

ANNUAL REPORT
ROCKINGHAM COUNTY ATTORNEY
1985

During the 1985 calendar year, the office of the Rockingham County Attorney entered 2,036 new cases. There were 1,843 cases pending on January 1, 1985. Accordingly, the office handled a total number of 3,879 active cases during the year, a figure which results in an average annual case load per attorney of more than 775 cases.

For the first time in at least 6 years, the total number of new cases entered during the immediate past year was less than the total entered during the year prior to that. In 1984, 2,105 new cases were entered, while only 2,036 new cases were entered in 1985.

As a result of certain statutory changes, persons convicted of violations in the District Courts lost their right to appeal to the Superior Court commencing January 1, 1985. The resulting absence of violation appeals handled by this office account for the overall reduction in new cases.

Unhappily, this reduction in the total number of cases did not result in a reduction in the total work load of the office. Comparing the same periods, we find that the total number of new felonies increased from 648 in 1984 to 810 in 1985. While violations are the least serious of all offenses, and the simplest to prosecute, felonies, excepting homicide, are the most serious and often require complex and sophisticated development and prosecution. Accordingly, the office of the County Attorney experienced a substantial increase in work load at the same time as it was experiencing a reduction in the case load.

Commencing January 1, 1986, all sexual assaults committed on persons of 12 years or younger have been re-classified as felonies rather than misdemeanors. For this reason also, we are anticipating another substantial increase in the total number of felonies entered during the 1986 calendar year. This anticipated increase in felony cases, coupled with the increase in 1985, supports the need of the County Attorney's office for additional staff and further supports the need for personnel to provide meaningful support services for the expected increase in child victims. It is suggested that a victim advocate is now an essential addition to the staff of the County Attorney's office if meaningful prosecution of child abusers is to be maintained.

Staff turnover at the County Attorney's office in 1985 has resulted in a substantial change in the office makeup. Wheresas previously the average prosecutor was approximately 30 years of age, now the average prosecutor is approximately 36 years of age. This increase has been favorably reflected in the experience of the staff which has gone from approximately 2 years of experience to an average of more than 6 years of legal experience.

I personally have enjoyed my first year in office, and am thankful for the support and assistance which has been given to me by law enforcement personnel throughout the County and by the County Commissioners, and do look forward to a successful completion of this next year.

Stephen J. C. Woods
Rockingham County Attorney

1. Cases Pending January 1, 1985		1,843
2. New Cases Entered in 1985		
a) Felonies	810	
b) Misdemeanors	630	
c) URESA	204	
d) Others	392	
Total	2,036	2,036
3. Total Active Cases during 1985		3,879
4. Cases Closed in 1985		
a) 1985 cases	1,064	
b) 1984 cases	752	
c) 1983 cases	30	
d) pre-1983 cases	26	
Total	1,872	1,872
5. Total Cases Pending - 12/31/85		2,007

1985 ROCKINGHAM COUNTY SHERIFF'S DEPARTMENT ANNUAL REPORT

As each year passes and Rockingham County continues to grow at a rapid pace, so do the demands on the Sheriff's Department. In 1985 the Civil Division served a total of 13,419 civil processes, the largest number ever resulting in $261,003 in revenue for the County.

There was a substantial increase in criminal arrests plus the number of both criminal and civil warrants processes has risen considerably. Transportation of prisioners to and from Superior Court, the State Prison, the State Hospital and Out of State Transfers and Extraditions have increased tremendously.

The Rockingham Dispatch Center has added 4 local town Fire Departments to their system bringing the total to 8 now being served. A third radio console, which is now 80% operational, primarily accommodates Fire/Rescue and Ambulance traffic. Also added in 1985 is the Seabrook Emergency Response Evacuation Plan (ERP) and Warning System which being implemented by the New Hampshire Civil Defense Agency. Police and Fire log entries have increased 55% over 1984.

It has been a year of improvements and change in our Radio/ Communications Division. Three additional channels have been added to each of our primary Dispatch Channels allowing us present and future expansion.

We have rebuilt and installed the old console from the Courthouse to use in Brentwood for Fire and EMS Dispatch. We are presently installing central paging encoders that will allow all Police, Fire and EMS paging to be done from any of our consoles.

I would sincerely like to thank everyone for their continual cooperation for a successful 1985.

Respectfully submitted,

Charles F. Vetter
High Sheriff of
Rockingham County

ANNUAL REPORT OF THE ROCKINGHAM COUNTY JAIL AND HOUSE OF CORRECTION
January 1, 1985 through December 31, 1985

To The Honorable Board of Commissioners;

The year 1985 was both challenging and productive for the staff and administration of the Rockingham County Jail and House of Correction.

The inmate work release program was expanded with approximately 35 inmates participating. We continue to seek support from area businesses.

A computer was installed in the Adult Basic Education Program and it was well received by inmates participating in the program. We had 26 inmates earn their high school equivalency diplomas and two inmates earned diplomas from the local high schools. Grant money was once again awarded for the education program from the State Department of Education. Volunteer tutors from area churches and schools have been a major asset to the educational program.

The Human Service Department utilized student interns from the University of New Hampshire for the first time. Participation in the field experience program proves to be productive for all involved.

Southeastern New Hampshire Services took over the administration of Rockingham County Substance Abuse Program in July 1985. They provide individual and group counsel to both pre-trial and sentenced inmates as well as follow through out-patient care upon release.

The Monday night weekly Bible Studies at the facility continue to meet on a regular committed basis.

The Prison Concerns Group acts ecumenically and due to opportune 1985 schedules, the Roman Catholic and Episcopal priests alternated visitation and services/masses on Wednesday evenings.

Another resource we have from the Roman Catholic Church is the availability of Father Lennon to visit with Spanish speaking inmates. He has been a great asset in this capacity.

At the beginning of the year, a beautiful Lowery Organ was donated to the chapel. The Prison Concerns Group also donated some bookshelves which have been installed in the chapel. The Bible Group donated a bookshelf to the jail library for religious material.

We now have an organist who comes to the chapel on Sundays. She is a resident from the nursing home.

At this time we would like to thank the entire staff of the Rockingham County Jail and House of Correction for their dedication and professionalism.

We would like to express our appreciation and thanks to the following people and their departments for their co-operation and assistance throughout 1985: William Sturtevant, Administrator of the Nursing Home; Sheriff Charles Vetter; Al Paradis, Director of the Maintenance Department.

Finally, we would like to express our thanks to the Rockingham County Board of Commissioners for their continued support and guidance throughout the year.

Respectively submitted,

John D. Courtney, Jr.
Superintendent

Patricia Donovan
Assistant Superintendent

ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE ANNUAL REPORT 1985

"Helping people help themselves" by utilizing practical information is the mission of the Cooperative Extension Service. Extension focuses on the positive development of people and communities so that they may effectively identify and solve the various problems directly affecting them. The people of the county are served by Extension through meetings, training workshops, demonstrations, individual consultation, tours, subject matter, newsletters, bulletins, telephone, correspondence, office visits, and newspaper releases. The Extension Service is a source of reliable up-to-date information adjusted to the needs of the people of the county. Extension specialists at UNH provide additional technical support. Programs are available to all and most are free of charge.

The Cooperative Extension Service is a unique partnership between the U.S. Department of Agriculture, the State Land Grant College (University of New Hampshire) and County government. Extension has four departments - Agriculture, Home Economics, Forestry and 4-H Youth Development. The Rockingham County Cooperative Extension Service Council made up of thirteen local citizens, meets monthly and has responsibilities for program and personnel guidance; budget preparation and accountability.

Rockingham County Cooperative Extension Service

Nancy Adams Shelly Kapitan
Extension Agents, Agriculture

Lynn Garland Harry Knox Laura Pike
Extension Agents, 4-H

Edith Lovering Claudia Boozer
Extension Agents, Home Economics

Phil Auger Paul Crosby
Extension Agents, Forestry

Suzanne Sandblom Carol Hasse
EFNEP Assistants

HOME ECONOMICS ANNUAL REPORT 1985

Educational programs and correspondence courses assist consumers to improve their skills in the areas of foods and nutrition, financial management, clothing construction and home improvement, and interpersonal relationships. Many of the programs are held in cooperation with volunteer Extension groups and other community organizations. Volunteer leaders also plan and provide one county-wide workshop each year.

Workshop series presented in 1985 included such topics as Decision-making Skills, Living in Stepfamilies, Exploring Family Finances, Nutrition for Women, Weight Control, Pattern Alteration, Tailoring, Slipcovering; and Clothing Construction. Additional programs were provided on Microwave Cookery, Credit for Women, Food Preservation, Fish Cookery, Creative Color Schemes, and Lamb Cookery.

The Expanded Food and Nutrition Education Program (EFNEP) provided individualized education to 98 low-income families in the Central and Seacoast areas of Rockingham County. In addition, 197 youth received nutrition information in a group setting.

FORESTRY ANNUAL REPORT 1985

The County Forestry program strives to promote good stewardship of the County's forest resources among landowners, wood oriented business and industry, and the general public. Last year over 80 landowners representing about 4,500 acres received management assistance. Shade tree assists continue to increase in numbers and importance, in part as a result of the County's rising population. Timber, fuelwood and "Cut Your Own" Christmas tree producers and growers have benefited from rising population and demand for their products but a continued decline in the forest resource base raises some important questions about open space conservation and the future of a forest industry in Rockingham County. New and existing programs will emphasize the importance of maintaining and properly managing forest resources for recreation, wildlife and wood production through landowners enrollment in the current use assessment program, utilization of proper forest harvesting techniques and providing management guidelines for developing healthy, vigorous forests. Efforts to promote more permanent methods of land conservation through practices such as easements and donations will also be primary concerns.

AGRICULTURAL ANNUAL REPORT 1985

Diversity and growth mark the agricultural scene for 1985. The agricultural department was actively involved in a variety of programs to assist both the commercial and homeowner audiences. Production, pest control, marketing and business management information was provided through newsletters, twi-lite tours, individual visits, and group meetings.

Assistance was provided in the organization and execution of the first "Home Hazardous Waste Clean-up" days. This effort collected an estimated 2,000 gallons of hazardous waste materials which would have been indiscriminately dumped into our sanitary landfills.

Ed Upham, Rockingham County Agricultural Agent, retired in September after 25 years of dedicated service. We look forward to seeing Ed as he continues to reside in Exeter.

4-H ANNUAL REPORT 1985

"Learning by Doing" and having fun while doing it describes 4-H, an out of school program with an educational focus. 4-H offers fifty different project categories that emphasize growth from beginner to advanced levels in skills and knowledge. Major project groupings are Plant Science, Home Economics, Agricultural Science, Natural Science, Mechanical Science, Citizenship, Leadership, Health and Safety, Communications, Leisure and Cultural Education, Energy, Jobs and Careers. In addition to project areas, 4-H members ages 8 - 19 learn basic life skills - developing positive self concepts, relating to others, building group skills, practicing leadership skills, participating in community service, and improving communication skills. Youth can participate in 4-H as a 4-H Club member, as an Independent 4-H member, as a 4-H Special Interest Group and as a 4-H Camper. Entire families can also get involved as a 4-H Family Unit. In addition to youth learning and growing in 4-H so do the over 200 4-H volunteers who manage local 4-H programs and teach projects in family or community settings. 4-H in cooperation with community groups also conducts 4-H Babysitting and Child Care Clinics for pre-teens. "Kids on the Block" is a handicapped awareness program teaching through puppets who explain different handicaps. This program is presented by 4-H members, leaders and other groups trained by 4-H. The International 4-H Youth Exchange (IFYE) program annually reaches over 5,000 Rockingham County citizens to expand cultural knowledge of other countries. Embryology, Bike Safety, Nutrition Education programs are also offered as 4-H school enrichment programs.

ROCKINGHAM COUNTY TREASURER
REPORT OF CONDITION

1985 was an important year for the County. We undertook several investment projects and closed out the year with much speculation regarding the proposals for tax-reform in the United States Congress.

We successfully completed another year of growth and improvement in our investment results. Total income for the twelve months totalled $686,369. Interest expense for the same period was $524,117 which demonstrated that we have again attained another year of net investment receipts totalling $162,252. These figures compare favorably with the 1984 results of $602,038 in revenue versus $518,028 in borrowing expense or a return on cost of $84,010.

Interest rates for the year were favorable until the last quarter when the spread of investment over cost narrowed. The prospects for 1986 appear to be heading towards a further narrowing of this gap which will hold down overall investment earnings.

Our overall return on cost for the last seven years which we have been monitoring continues to exceed 100% resulting in a positive return to the taxpayer in reduced taxes.

In August of 1985 we successfully completed a bond anticipation sale for the construction of the Rockingham County Nursing Home's addition to provide space for our growing needs. With the proceeds, we began an aggressive investment program in order to effectively support this project with additional funds which may be used as part of the overall building plans. In November of 1985 we completed the final bond sale for a period of ten years so that we would not be held up due to pending federal regulation changes.

In order to explain some of the problems that we expect to encounter in 1986, a few of the proposals are listed below. They represent what are believed to be unfair intrusions on local governments and will have a direct negative impact on our ability to successfully manage and develop investment policies and procedures.

Present Congressional proposals which have passed the House of Representatives:

1. Force Counties to borrow twice a year instead of the normal once a year and require the funds secured to be used within a six-month period. We believe that this will only result in double borrowing costs and be of no benefit to either the County or the Federal Government.

2. Borrowing over a certain limit may make the entire borrowing taxable in a future year. The County feels that this proposal would only serve to limit the number of investors who would be interested in a tax-free investment, and therefore would raise the costs of borrowing serving no benefit at the federal level.

3. The net investment earnings on the borrowing would have to be returned to the Federal Treasury. Current proposals would require the County to hire a part-time individual to monitor the investment portfolio by each daily investment to track the earnings associated with the borrowing and regular revenue sources. If the total amount was over the borrowing cost, we would be forced to mail a check to the government for the difference. This proposal, in the County's opinion, would be inconsistent with the philosophy that a defined aggressive investment program is in the best interests of the taxpayer as each dollar is actually a reduction of an expense or a reduction to the tax burden in the following year.

We are very satisfied with the results we have obtained during 1985, however we continue to seek alternative investment opportunities to maintain liquidity and investment continuity.

Without the support and assistance of the business office staff, we would not have been able to provide this valuable service to the County. We would like to acknowledge their contributions as we begin a difficult year of managing with proposed federal regulations which may severly restrict our investment objectives.

Respectfully submitted,

Clarke R. Chandler
Rockingham County Treasurer

Irene Dodge
Rockingham County Deputy Treasurer

ROCKINGHAM COUNTY NUTRITION PROGRAM
ANNUAL REPORT 1984-1985

In the fiscal year 1984-1985, Rockingham County Nutrition Program served 216,064 meals to 2,600 clients in Rockingham County. This breaks down to 96,907 congregate meals, and 119,157 homedelivered meals. RCNP is dedicated to serving hot nutritious meals to the elderly of Rockingham County, in both home-delivered and group settings. Each meal consists of the following:

3 ounces cooked portion of meat or protein alternate
2, ½ cup servings of fruit, vegetables or juices
1 slice of enriched or whole grain bread or alternate
1 teaspoon of fortified butter or margarine
1, ½ cup serving of dessert
1, ½ pint of milk, whole or skim
optional beverages, coffee or tea

Plus:

Diabetic or salt restricted substitutions
Specials: soup bars, salad bars, dessert bars
canned meals for blizzard days
frozen meals for weekends
light meals for dinner

All meals are catered by SAGA Food Corporation, in Sanford, Maine. The menus are a joint effort between RCNP and the caterer. Nutritional standards are set by the nutritionalists on staff at SAGA.

RCNP serves every town within the county. We have thirteen sites. The site locations are: Candia, Derry, Epping, Exeter, Londonderry, Newmarket, Portsmouth Margeson and Portsmouth Senior Center (group meals only are served at the Senior Center, while both group and homedelivered meals are served at Portsmouth Margeson), Plaistow, Raymond, Salem, Seabrook, and Windham.

Our services go beyond the group and homedelivered meals as our site managers often do social services, such as referrals, support counseling, and home tasks in order to help the older person stay in his/her home. Our staff includes thirty-nine staff, five full-time, thirty-four part-time. We use many older volunteers to help us keep the costs of the program to a minimum as well as enabling the older person to keep busy.

RCNP does provide transportation to and from the mealsite to clients in certain localities throughout the county. In Derry the van is used to deliver meals, take elderly to and from the meal site, to doctors' appointments, and on shopping trips. In Salem RCNP has a cooperative agreement with the town of Salem. The town van is driven by an RCNP employee, to take meals participants to and from the site. In Exeter, RCNP has a cooperative agreement with

Rockingham County Nursing Home. The home's van is driven by a Nutrition Program driver to take the elderly to and from the Exeter meal site, three days a week. In towns where van service is not provided by RCNP the site manager tries to coordinate with other agencies to transport clients either to and from the meals site and/or other places they need to go. For the year RCNP provided 6,341 units of transportation.

RCNP is located at the county complex in Brentwood, in the administrative office. This locality serves RCNP well, as we are in the middle of the county and this allows us to be in close proximity to all of the sites. Also, being in the same building with the county commissioners allows us to keep abreast of information affecting the county and thus affecting our clients. The Rockingham County Nursing Home has also proven to be an invaluable resource.

Respectfully submitted,

Debra Perou-Hermans

ROCKINGHAM COUNTY
COUNTY ADMINISTRATOR STUDY COMMISSION

December 7, 1984 - March 15, 1985

FINAL REPORT

COMMISSION MEMBERS

Carleton Eldredge - Chairman
Stratham

Norman Myers
Newington

Kenneth Hartman
Londonderry

Richard Noyes
Salem

John Walters
Windham

THE COMMISSION ASSIGNMENT

On December 7, 1984, the Executive Committee of the Rockingham County Convention appointed the Rockingham County Administrator Study Commission to study and determine, first, the feasibility and, second, the advisability of creating the position of "county administrator" for Rockingham County to work under the direction of and at the pleasure of the County Commissioners.

The Commission was told of a perception among some members of the convention that there "was a lack of direction given to the farmer and the operations of the farm". It was the opinion of some convention members, as reported by Chairman Quimby, that the farm "situation" is symptomatic of an overall inability of the Commissioners to handle problem situations. It was also felt by some, according to Vice Chairman Skinner, that, given the size and the expense of the county operation, the convention had a right and duty to suggest that better methods be explored.

The county commissioners are a triumvirate, it was pointed out, and when one or more is ill or otherwise unable to perform duties, decisions are not made properly. The delegation of duties to a manager to carry out the commissioners' policies would improve the operation of the county government.

The study commission was asked to complete its work and submit its report on or about March 1, 1985, to facilitate any legislative action that might be indicated by the commission recommendations.

This commission decided unanimously that present administrative needs, as opposed to reaction to past performances, should be considered and the study should include a review of present statutes. An examination of other New Hampshire counties where central administration positions were already in operation and a study a current administrative procedures in Rockingham County were agreed upon.

THE ROLE OF THE COUNTY COMMISSIONERS

By statute the county commissioners have direct executive control over all of the county departments except those headed by other elected officials (see appendix A). The other elected officials are defined in detail as to function in the statutes. The commissioners have no jurisdiction over them except that the commissioners have charge of all county property, oversee the bookkeeping of all county money and preparation of the budget for presentation to the convention.

The commissioners have no control over the operation of the departments of the other elected officials. For this reason no county administrator created under the jurisdiction of the commissioners would have authority to coordinate activities of the elected officials. He or she could be delegated authority over only departments directly controlled by the commissioners. Central administration as to the other elected officials must be by agreement unless new legislation defines a different table of organization.

Unity and coordination of administration is possible only to the extent the county has a merit personnel system already in place for all employees, fiscal administration is centralized in the commissioners' office, and buildings and property are administered by the commissioners.

The commissioners, if funded to do so, can clearly hire an administrator to serve under them to administer all of the departments under direct commission control and to coordinate activities between the elected officials and the commissioners in areas where the commissioners have overall jurisdiction.

Whether or not a county administrator could be effective in so doing is the key question to which we sought an answer.

"THE ADMINISTRATOR" IN OTHER NEW HAMPSHIRE COUNTIES

This study commission considered the charge given it and took the following steps: 1) Corresponded with all counties and obtained information, and in some instances job descriptions, as to the operation of administrative assistants where such positions exist. 2) Discussed with several commissioners of other counties their opinions as to the benefits of such a position. 3) Met with the Rockingham County Commissioners to seek their reactions to and input for the study. 4) Visited incumbents of such positions to attempt to discover their responsibilities and working relationships with their county commissioners and other officers. Summaries of some of the responses follow:

Carroll County has no administrator. The various department heads have responsibility for their departments, while accounting is coordinated by a "business office manager".

Belknap County has only a "financial administrator" who works with the commissioners.

Sullivan County has had a bookkeeper for some time who performed all of the financial duties, did clerical work, maintained personnel records, generated financial and personnel reports, and organized the budget for all departments. In 1984 this position was expanded, renamed "county coordinator" and given a variety of administrative functions to perform in behalf of the County Commissioners. The new position requires a bachelor's degree in an appropriate field of management, government accounting and office administration or five years of equivalent experience. The job qualification calls for ability to maintain effective relationship with other administrative offices and the general public. The current salary for this position is $17,816.00.

Hillsborough County has since 1966 had a "business manager" who has performed all of the fiscal duties of the county, has been the chief labor negotiator for the county and acts as a general manager and anchor man. The commissioners note that he has become an advisor to them and all of the departments on a variety of county administrative matters. The present salary for the position is $40,000. The position would probably be described in the private sector as a general manager. The present business manager has an accounting background and does 80% fiscal work and 20% administrative work personally. However, he supervises and advises those who do the administrative duties so that the entire operation is pulled together under his guidance. In practice the business manager while dealing primarily with fiscal matters has become influential in a wide range of other administrative activities: budget, personnel, interdepartment coordination, payroll, purchasing, audit, and labor union negotiations.

Merrimack County has had an "administrator" since 1974. The position was created, if not on the initiative of the commissioners, at least with their blessing. The present administrator is the only one to have held the position and sees himself as a full-time administrator who "makes things work". He sees the commissioners as the executive head of the entire county government and himself as the chief of staff. He views his position as having jurisdiction over even the other elected officers. Our perception, from interviewing the administrator was that of a powerful chief of staff who runs the county. For instance, the administrator accompanies the elected officers to budget hearings and will not allow them to attend without him.

The Merrimack County Attorney is aware statutes do not give the Commissioners the broad jurisdiction that their administrator wields, but that in practice it is more productive for the county attorney's office to go along than to resist. When pressed, it was admitted that the jurisdiction exercised by the administrator evolved out of the circumstances of its creation and the style and support of the incumbent in the office.

Cheshire County has a position called "coordinator" which most closely relates to the concept of administrator or manager that this commission was charged to study. The position, created in 1981, now has a salary range of $20,000. to $26,500. The coordinator supervises all fiscal matter, administers the commissioners' office, represents the commissioners with other county officers and outside agencies including the state government, prepares all required reports, sits in on all meetings of the commissioners, works with commissioners in making and administering personnel policies, prepares and presents the budget to the delegation, and serves the commissioners as they desire. The coordinator encourages the cooperation of the "independently elected county officials" to coordinate their activities with those of the rest of the county government. This is significantly different from the practice in Merrimack County.

Grafton County has had since 1976 an executive director who manages the commissioners' office, assures compliance by the commissioners with all pertinent laws, and insures "smooth" operation of the functions within the commissioners' jurisdiction. The position pays $17,000.00 to $23,000.00. The executive director position was consolidated with welfare coordinator, the assistant treasurer, and the personnel coordinator positions to create an administrator with a broad jurisdiction.

We found, in short, that the manager system has been emerging successfully at the county level through the pragmatic process.

It has been tried and it has worked.

GENERAL OBSERVATIONS & CONCLUSIONS

The following observations are based upon discussions with commissioners from other counties, other elected officials other than county commissioners and with county administrators (under whatever titles).

County government in New Hampshire is a sprawling, loosely organized collection of more or less autonomous elected officials who preside over a variety of statutory services and regulatory functions. No where in the statutes is it called a "government". It appears historically to have grown from creating elected positions to perform services that were preceived as necessary. It is loosely tied together by the commissioners who control property and administer the budget. In modern times with the advent of greater precision in administration it has been perceived as "government", has called itself government and has tried, at least, to operate as government.

Legislators, struggling to streamline it administratively and make it look like government, have failed to alter the historical looseness and the ongoing autonomy of the elected county officials who respond to the electorate and not to the commissioners or legislative proponents of efficiency. County elected officials have mustered sufficient political clout to successfully resist attempts at major changes.

Under pressures of the times and from the pundits of efficiency attempts at improved administrative techniques have begun to emerge in the form of fiscal and administrative managers. Evolving independently in the counties and reflecting the personalties of the local players, the state now has ten different county administrative operations in progress, each proclaiming uniqueness, if not superiority.

Counties with administrators or managers have, with the exception of Hillsborough County, acquired them within the last ten years and in response to a variety of circumstances. Their roles in the county "government" range from solely administering commissioner functions, as in Cheshire County, to administering all of the departments, as in Merrimack County. The salaries for county administrators in New Hampshire range from $17,000. to $40,000.

Hiring a manager should not be considered a reason for reducing the commissioners' salaries. Commissioners work fulltime much of the time even with a manager.

The system in all cases was tailored to the talents and qualifications of the manager who played the major role in the tailoring. The positions have evolved around the personality, temperment and inclination of the individual, there being no statutory guidelines.

Managers generally recognized that power rested with the commissioners, the delegation and the other elected officials. The managers' only authority flowed from the commissioners. Image and persuasiveness created by the manager helped, but were secondary.

The principal officers in counties where it has been tried in some form believe the system, in effect in their particular county, is working well and, is a help to both the elected commissioners in office and the orderly delivery of the county governmental services.

In no instance was the manager seen as a threat to the commissioners, nor was it perceived that their responsibility or authority, as elected officials was diminished or encroached upon.

The system in all cases grew out of pressures of immediacy, out of circumstances which at the time could best be dealt with by adopting a managerial system. In most instances events leading to the creation of the mangerial position coincided with the on-site availability of a qualified individual to become manager.

The managers generally believe they make the commissioners jobs easier, freeing them to be more innovative in policy making and to improve projects in which they have special interest and concerns.

The managers bring fulltime expertise to the operation.

Manager systems are emerging in apparent recognition of the dichotomy inherent in the commissioners' role: statutory power, on the one hand, vested in them by statute which should not be delegated; and day to day administrative detail, on the other hand, requiring continuity in office, technical knowledge, special skills, and a willingness to take direction, which should be delegated.

Managerial and administrative skills are becoming increasingly necessary as budgets grow, laws and regulations become more numerous and complex, and technology advances. Rapid changes in these areas mandate expertise in government administration.

While the manager concept is relatively new and embryonic in New Hampshire, it has proven itself worthwhile wherever it has been tried. The concept is also progressive. Ironically, Rockingham County, having piloted so many programs and ideas in New Hampshire, seems to be resisting progress here.

ROCKINGHAM COUNTY SPECIFICS

The Rockingham County Commissioners generally have voiced opposition to the idea of a county manager. They see it as a threat to their role as executive heads and to their salaries. Confident that they are doing a good job, the Commissioners see a "manager" as waste of money and, theoretically, as a threat to county government.

The commissioners, when interviewed revealed they are involved in a variety of ministerial activities.

Politically they felt this study was part of a scheme to strip their authority and their salary, to take the job away from them. They were defensive.

Rockingham County Commissioners, fulfilling their office without an administrator, have a secretary, a bookkeeper who doubles as personnel officer, and a computer programmer (relatively new) and two support staff people for the bookkeeper. The commissioners are the general manager. Department heads report to them. The superintendent of the nursing home manages the home and reports to the commissioners. There is talk, at least, of expanding this position to something akin to a manager.

Other elected officials operate more or less independently of the commissioners except in matters pertaining to buildings, property and the preparation of the budget. While the commissioners take direct charge of budget preparation for departments directly under their control, their jurisdiction over budgets prepared by the other elected departments is hazy. Other elected officials see the commissioners' budgetary function as that of compilers, but from time to time commissioners will substantively influence other budgets. In practice each elected official prepares and submits a separate budget and defends it before the delegation. The commissioners merely total all the budgets for the final sum to be raised by taxes.

The bookkeeper in the commissioners office computes the payroll deductions for the budget, and makes all payments for the county including the payrolls for the employees of the elected officials.

The commissioners have tried unsuccessfully to coordinate county purchasing. The other elected officials, while sometimes cooperating, have generally continued to purchase independently. The commissioners have instituted a voucher system for all county payments as a control and accounting device. This works probably because the commissioners control check writing.

The elected officials have together created a personnel merit system presided over by a personnel commission of the elected officials and administered by a personnel officer who was and is still the bookkeeper. The merit system works generally, but probably not well in hiring. Elected officials continue to control hiring from their various offices. Uniform compliance with hiring procedures is questionable.

Day to day problems, as they arise for elected offices, are usually funnelled directly to the commissioners. They are seen as the only ones who can "get anything done", and in practice seem to be.

Traditionally cloudy administrative relationships between the Superior and Probate courts have been further obscured by the court unification that leaves the courts in the county facility but transfers all fiscal and personnel operations to the state.

RECOMMENDATIONS

1. That the Rockingham County Convention fund the position of County Administrator with a salary range of $25,000.00 to $35,000.00.

2. That the County Administrator operate under the direction of and be responsible to the Board of County Commissioners.

3. That the delegation appoint a sub-committee of its Executive Committee to work with the County Commissioners to develop a job-description of the County Administrator.

4. That the County Commissioners appoint an incumbent for this position and authorize him to function as administrative head of the County in accord with the developed job-description.

5. That the County Administrator have as minimum a Bachelor Degree in Business Management or some equivalent, suitable formal educational training and a minimum of two years' experience in a similar position in government or business.

The historical institution of county commissioners is a hallmark of our democratic and free system. It should be enhanced and protected. It is a part of our democratic heritage that keeps the governing process close to the people.

The manager system, properly applied as an adjunct to the Commissioners' historic role, would strengthen - not weaken - county government.

County governing policy should always be set by the commissioners. They represent the broad electorate.

Population growth, complex economic factors, and modern technology all raise new needs. They call for a county administrator to be hired by and to serve under and at the pleasure of the county commissioners.

Such an administrator would maximize the effectiveness of the commissioners by insulating them from trivial and ministerial pursuits and by

providing them with necessary expertise for meeting the complexities of the modern world.

Such an administrator would serve as chief of staff for the commissioners for all of the departments over which the commissioners have direct control and as a liason with departments over which the commissioners do not have direct control.

Such an administrator would supply expertise in all areas of administration of the county operation.

Such an administrator would establish around-the-clock, around-the-calendar accountability for smooth operation of everything.

Such an administrator would furnish continuity and monitoring departments to ensure the maximum of coordinated effort among all of the departments.

Such a position could by providing managerial expertise and continuity shield the business of the public from the vagaries of the ballot box while preserving our democratic system.

All departments and key supervisory personnel should be required to report to the administrator and should reach the commissioners only through the administrator.

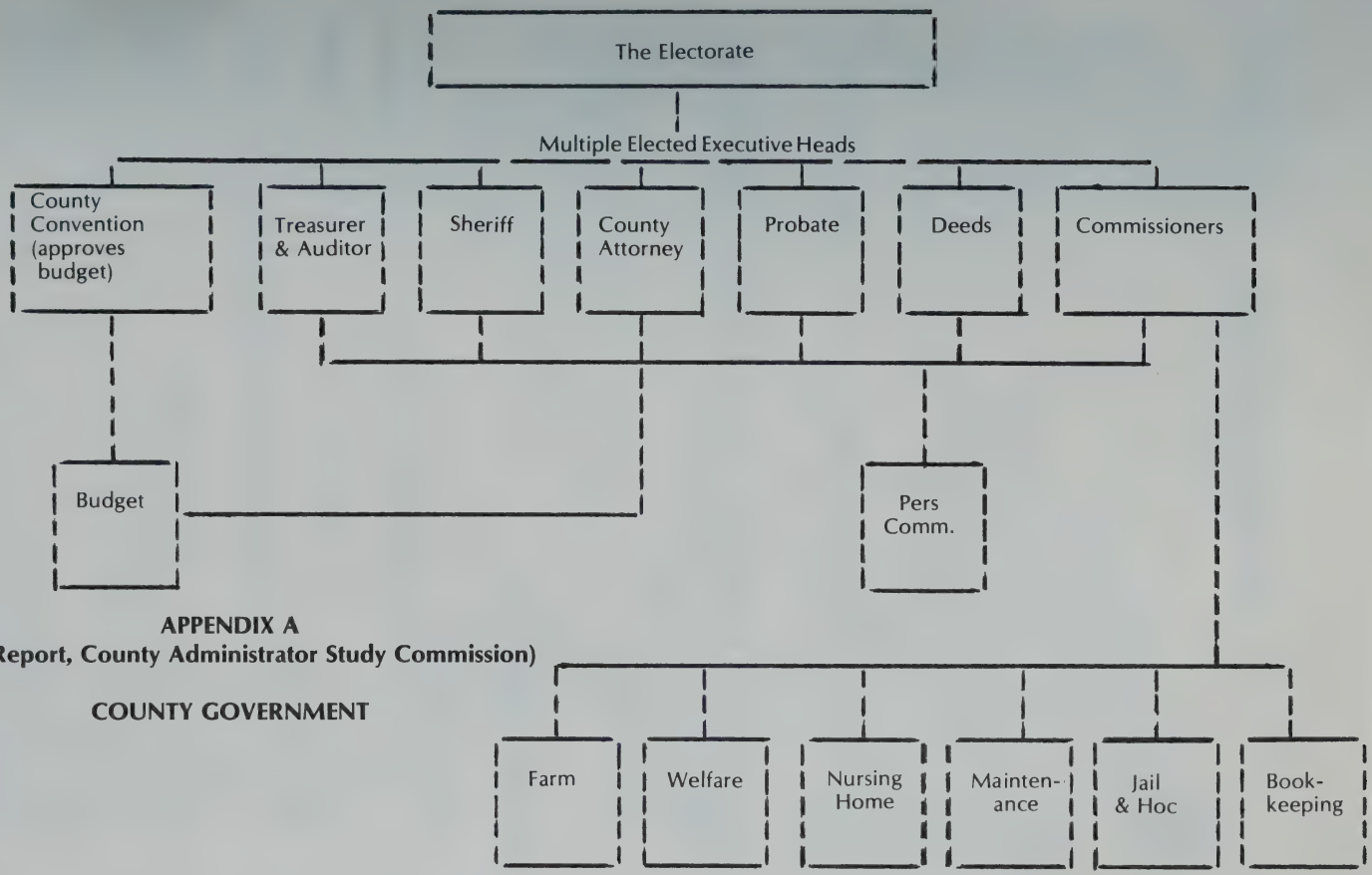
Immediate success requires a commitment to implement these recommendations and make them work. It is not a matter of politics or turf struggles; it is a matter, not of altering, but of strengthening county government.

There should be a meeting with all of the elected officials at the outset. They should know in advance how much they stand to gain by strengthening the system of which they are a vital part.

To be successful the creation and implementation of an administrator must be supported by both the delegation and the commissioners, but especially the commissioners. A special committee of the commissioners or their designees and representatives of the delegation should be appointed to refine and implement the recommendations above.

Home. She noted that, although the cost of construction has increased on this project, it is still well within the financial perimeter established for the construction.

Rep. Vincent Palumbo then reported with regards to his special sub-committee which was established to study the needs of a county administrator for Rockingham County. Rep. Palumbo stated that it was a unanimous vote of the sub-committee that with the recent addition of a computer coordinator to the strong staff structure within the Commissioner's Office and the Delegation, the enviable financial and operational condition of Rockingham County in relation to all of the other New Hampshire counties and the vastly improved presentation of the county's financial standing to the delegation, the position of Rockingham County Administrator is unnecessary. Rep. Boucher moved, duly seconded by Rep. Palumbo that the Rockingham County Delegation accept the report of the Special Sub-Committee assigned to study the feasibility of a county administrator for Rockingham County.



APPENDIX A
(Final Report, County Administrator Study Commission)

COUNTY GOVERNMENT

1985 REVENUE SHARING REQUESTS

Register of Deeds:		
Aperture Card Reader	$	4,500.00
Six Readers for Public Area		67,212.00
One Bruning File Section Plans		1,050.00
New Plain Paper Copier		4,500.00
New Cash Register for Copy Department		750.00
Four Tall Rolling Tables for Public Area		400.00
Four Tall Stationary Tables for Public Area		360.00
Ten Drawer Addition for Lien File		350.00
Two 45"×30" Tables for Public Area		500.00
Six Chairs for Public Area		450.00
Eight Rolling Chairs for Public Viewers		1,000.00
Eight Chair Mats for Public Viewers Chairs		400.00
	$	81,472.00
Sheriff Department:		
Six New Cruisers & Equipment		78,000.00
Three Channels to Each Dispatch Console		11,000.00
Expand Telephone System		5,000.00
Refurbish Old Motorola Console		1,000.00
New Base Station		3,000.00
$	$	98,000.00
Rockingham Nursing Home:		
Administration:		
Administration:		
Uninterruptable Power Supply System 5KVA 208/120 VAC 10 for Computer	$	10,000.00
Food Service:		
Tableware: (Dishes, Trays, Flatware)		5,000.00
Safety Department:		
Smoke Detectors for Residents Bedrooms as Required by RSA 153:10 & State Fire Marshal's Rules & Regulations		20,000.00
Housekeeping:		
Draperies - Mitchell & Underhill Buildings		11,400.00
Shades - Mitchell & Underhill Buildings		3,950.00
Privacy Curtains (Cubicle) 3 year project		5,000.00
Adult Medical Day Care:		
Two Food Carts		4,000.00
Two Transportation Vans		57,000.00
Occupational Therapy:		
Electric Stove (Replacement) Commercial Type		1,200.00
	$	117,550.00

County Attorney:

Dictation/Transcription Equipment - Three Transcribers for Five Attorneys	$ 11,000.00
Copy Machine	12,000.00
	$ 23,000.00

Jail:

Two Inside Cameras	$ 580.00
Two Monitors	640.00
Two Housing & Lens	1,158.00
One Outdoor Camera	800.00
One Double Door Commercial Type Refrigerator	2,400.00
Four Black & White Televisions	1,200.00
	$ 6,778.00

Farm:

Fertilizer Spreader	3,000.00
	$ 3,000.00

Commissioners:

Power Supply 5KVA 208/120 Vac 10 for Computer	$ 10,000.00
	$ 10,000.00

1985 Revenue Sharing Monies Available:		
1984 Revenue Sharing Balance as of 12/31/84:	$	3,811.88
1984 Revenue Sharing Interest:		9,873.29
1985 Revenue Sharing Allocation:		385,597.00
Total Available:		399,282.17
Total Requests:	–	349,200.00
	$	50,082.17

ROCKINGHAM COUNTY COMMISSIONERS QUARTERLY REPORT

App. Unit	Appropriation	Expenditures Qtr. 3 Total	"Accrual Basis" YTD.	Exp.	BBA	BBA %	Excess
Commissioners	$ 183,890.00	$ 41,551.48	$ 133,912.77	72.82%	$ 49,977.23	27.18%	0.00
General Government							
Audit Fees	15,000.00	3,740.00	11,240.00	74.93%	3,760.00	25.07%	0.00
CETA Audit Fees	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00
Software Dev/Maint.	14,500.00	8,765.32	10,187.82	70.26%	4,312.18	29.74%	0.00
NHACO Dues Corr. Asc.	6,000.00	0.00	6,424.00	107.07%	0.00	0.00%	–424.00
Insurance	87,222.00	7,492.52	32,166.01	36.88%	55,055.99	63.12%	0.00
Revenue Sharing Ads	500.00	85.00	387.50	77.50%	112.50	22.50%	0.00
Accrued Liab. Ret.	35,000.00	8,195.67	24,602.43	70.29%	10,397.57	29.71%	0.00
Int. on Temp. Loan	524,200.00	131,050.00	393,150.00	75.00%	131,050.00	25.00%	0.00
Int. on Bond/Notes	195,000.00	97,500.00	195,000.00	100.00%	0.00	0.00%	0.00
Payment on Bonds	350,000.00	175,000.00	350,000.00	100.00%	0.00	0.00%	0.00
Prin/Int New Addition	286,000.00	163,609.18	286,000.00	100.00%	0.00	0.00%	0.00
Legal Fees	18,500.00	2,610.80	12,705.80	68.68%	5,794.20	31.32%	0.00
Personnel Services	3,000.00	849.86	1,324.41	44.15%	1,675.59	55.85%	0.00
Maintenance Dept.	1,178,202.00	226,677.98	760,823.81	64.57%	417,378.19	35.43%	0.00
Nursing Home	7,695,857.00	1,632,121.74	5,061,456.35	65.77%	2,634,400.65	34.23%	0.00
Treasurer & Deputy	12,604.00	2,682.19	9,652.56	76.58%	2,951.44	23.42%	0.00
County Attorney	308,429.00	71,684.13	221,445.04	71.80%	86,983.96	28.20%	0.00
Register of Deeds	465,215.00	94,027.27	333,703.39	71.73%	131,511.61	28.27%	0.00
Register of Probate	15,000.00	7,395.75	12,181.96	81.21%	2,818.04	18.79%	0.00
Sheriff	960,586.00	222,854.28	645,966.58	67.25%	314,619.42	32.75%	0.00

Medical Examiner	32,500.00	6,770.19	24,831.08	76.40%	7,668.92	23.60%	0.00
Superior Court	582,478.00	814.30	5,310.10	0.91%	577,167.90	99.09%	0.00
Direct Relief	234,675.00	60,371.98	184,700.28	78.70%	49,974.72	21.30%	0.00
Bd. & Care of Children	700,000.00	161,549.99	466,616.35	66.66%	233,383.65	33.34%	0.00
Old Age Assistance	2,950,085.00	672,750.51	1,942,307.64	65.84%	1,007,777.36	34.16%	0.00
Revenue Sharing	330,400.00	43,328.80	249.212.60	75.43%	81,187.40	24.57%	0.00
Maintenance Specials	29,900.00	17,790.00	21,890.00	73.21%	8,010.00	26.79%	0.00
Conservation Dist.	42,680.00	10,670.00	25,727.50	60.28%	16,952.50	39.72%	0.00
Non Cty. Specials/Hs.	234,886.00	36,500.00	139,817.00	59.53%	95,069.00	40.47%	0.00
Jail/Hse. of Correction	1,532,199.00	326,732.74	998,109.35	65.14%	534,089.65	34.86%	0.00
Farm	168,994.00	20,201.37	110,592.28	65.44%	58,401.72	34.56%	0.00
Extension Service	225,819.00	74,551.32	136,788.14	60.57%	89,030.86	39.43%	0.00
Delegation	18,327.00	1,338.80	15,568.22	84.95%	2,758.78	15.05%	0.00
Grand Total	$ 19,437,648.00	$ 4,331,263.17	$ 12,823,800.97	65.97%	$ 6,614,271.03	34.03%	–424.00
Encumbered Funds	–427,132.00	–5,408.63	–401,882.61	94.09%	–25,249.39	5.91%	0.00

QUARTER ENDING JULY 31, 1985

ROCKINGHAM COUNTY COMMISSIONERS QUARTERLY REPORT

App. Unit	Est. Rev.	Revenues Qtr. 3 Total	"Accrual Basis" Coll. YTD.	%	Uncoll. YTD.	Excess
Superior Court	$ 0.00	$ 0.00	$ 1,150.00	0.00%	$ 0.00	$ –1,150.00
Register of Deeds	950,000.00	478,557.94	1,043,312.51	109.82%	0.00	–93,312.51
Sheriff's Writ Fees	260,000.00	68,288.05	191,483.55	73.65%	68,516.45	0.00
Maintenance	620,424.00	86,844.98	386,015.78	62.22%	234,408.22	0.00
Commissioners	2,400.00	240.00	2,292.29	95.51%	107.71	0.00
County Home	6,522,690.00	1,660,189.58	4,902,351.72	75.16%	1,620,338.28	0.00
County Jail	25,000.00	16,384.26	46,057.71	184.23%	0.00	–21,057.71
County Farm	154,000.00	27,753.22	86,063.20	55.89%	67,936.80	0.00
Cooperative Extension Serv.	0.00	124.62	362.91	0.00%	0.00	–362.91
Interest Earned	500,000.00	233,838.95	537,958.75	107.59%	0.00	–37,958.75
Public Assist.-D.R. & OAA	0.00	475.00	720.00	0.00%	0.00	–720.00
Board & Care of Children	5,000.00	3,527.00	6,616.98	132.34%	0.00	–1,616.98
Misc. & Telephone	0.00	3,677.86	9,926.48	0.00%	0.00	–9,926.48
NH Unemployment Insurance Reimb.	20,000.00	0.00	31,341.00	156.71%	0.00	–11,341.00
Revenue Sharing Funds Used	399,282.00	43,328.80	318,094.60	79.67%	81,187.40	0.00
Escheat Funds	45,000.00	0.00	99,535.31	221.19%	0.00	–54.535.31
Net Budget Surplus	599,720.00	0.00	599,720.36	100.00%	0.00	–0.36
Total Est. Revenues	10,103,516.00	2,623,230.26	8,263,003.15	81.78%	2,072,494.86	–231,982.01

Amount Raised in Taxes	9,334,132.00	0.00	0.00	0.00%	9,334,132.00	0.00
Total Est. Revenue & Taxes	19,437,648.00	2,623,230.26	8,263,003.15	42.51%	11,406,626.86	-231,982.01
Grand Total	$ 19,437,648.00	$ 2,623,230.26	$ 8,263,003.15	42.15%	$ 11,406,626.86	$-231,982.01

QUARTER ENDING SEPTEMBER 30, 1985

1985
3RD QUARTER
REVENUE SHARING

Department	Amount	1st Qtr. Pmts.	2nd Qtr. Pmts.	3rd Quarter Pmts.
Sheriff Budget	$ 68,882.00	$ 68,882.00	$ -0-	$ -0-
Sheriff	87,400.00	596.00	66,180.00	13,572.30
Register of Deeds	81,472.00	4,807.00	27,176.95	1,655.30
County Attorney	15,500.00	9,957.80	-0-	-0-
Jail	6,778.00	636.00	5,277.86	864.00
Farm	11,700.00	2,695.00	7,961.19	627.20
Commissioners	10,000.00	-0-	-0-	9,975.00
Rockingham Nursing Home:				
Administration	10,000.00	-0-	9,975.00	-0-
Food Service	5,000.00	-0-	5,000.00	-0-
Safety Department	20,000.00	-0-	5,985.00	10,959.00
Housekeeping	20,350.00	-0-	-0-	5,676.00
Adult Medical Day Care	61,000.00	-0-	59,636.00	-0-
Occupational Therapy	1,200.00	-0-	-0-	-0-
	$ 399,282.00	$ 87,573.80	$ 187,192.00	$ 43,328.80

Revenue Sharing Money Available:	
1984 Balance Forward:	$ 13,685.17
Total Federal Deposits to Date:	382,015.00
Total Interest to Date:	4,776.53
Sub-Total:	400,476.70
Total Service Charge to Date:	– 1.20
1-2-3 Quarter Payments:	–318,094.60
Balance:	$ 82,380.90

SUMMARY OF REVENUES AND EXPENDITURES
"ACCRUAL BASIS"

Receipts		
Departmental Revenues (Accrued Basis)	$ 8,263,003.15	
Tax Anticipation Notes	10,000,000.00	
Total Receipts		$ 18,263,003.15
Total Cash Available		18,263,003.15
Less Departmental Expenditures		
Appropriation (Accrued Basis)	12,823,800.97	
Tax Anticipation Note	0.00	
Total		12,823,800.97
Grand Total		$ 5,439,202.18
Net Change Represents Cash on Hand (1)		6,160,813.96
Less: Net Increase in Accounts Payable	-757,084.33	
Add: Net Increase in Accounts Receivable	60,721.94	
Less: Balance of Encumbered Funds	-25,249.39	
		-721,611.78
		$ 5,439,202.18

(1)	**Cash on Hand**
Gen. Fund	$ 26,578.94
RNH Dep. Not Posted	316,112.45
C.A. Prosc.	-274.40
RNH A/P	-150,705.24
RNH Payroll	-7,493.23
RCB A/P	-283,147.41
RCB Payroll	-1,758.18
End of Month Inv.	455,000.00
Investment #2507	4,561.43
Investment #2582	5,241.33
Investment #2583	4,808.42
Investment	1,500,000.00
Investment	1,000,000.00
Investment	1,000,000.00
Trans. to Clean Up	21,200.00
RCB Dep. Not Posted	237,290.83
RNH-Treasury Error	174.00
Investment	1,000,000.00
Investment	1,033,225.02
Total	$ 6,160,813.96

QUARTER ENDING SEPTEMBER 30, 1985

1986 OPERATING BUDGET

$ 8,588,216	42.2% of Budget	Appropriation for Rockingham County Nursing Home
4,398,340	21.6% of Budget	Foster Care - Old Age Assistance
1,655,477	8.1% of Budget	Corrections Department
1,226,054	6.02% of Budget	Maintenance Department
1,060,436	5.2% of Budget	Interest on Tans & Debt Service
1,019,215	5.01% of Budget	Sheriff's Department
539,471	2.7% of Budget	Registry of Deeds
395,113	1.9% of Budget	County Attorney
322,239	1.6% of Budget	Revenue Sharing & Specials
296,180	1.45% of Budget	Human Service Specials
241,573	1.2% of Budget	Cooperative Extension Service
220,005	1.08% of Budget	General Government
172,511	0.8% of Budget	Commissioners - Administration
168,994	0.8% of Budget	County Farm
36,300	0.18% of Budget	Medical Examiner
33,899	0.18% of Budget	Personnel Services
22,234	0.1% of Budget	Rockingham County Delegation
$20,386,077	100% of Budget	

1985 Operating Budget	1986 Operating Budget	%Inc./Dec.
$19,437,648	$20,386,077	4.7% +
Amount Raised by Taxes	Amount Raised By Taxes	
$9,334,133	$8,671,269	6% –
Revenues	Revenues	
$10,103,516	$11,714,808	15.95%